

# **LIS**

## **PROJECT MATERIAL MANAGEMENT SYSTEM**



## **INQUIRY USER GUIDE**

**MAY 1985**

**REVISED : JULY 29 1998**

**0056 - 00 - 480 - 0100**

## **PREFACE**

This User Guide is intended for the use of Federal Aviation Administration (FAA) personnel who have authorized access to the Logistics and Inventory System (LIS)

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## TABLE OF CONTENTS

1.0	SYSTEM OVERVIEW .....	1
2.0	LOGGING ON THE LIS .....	10
3.0	ON-LINE INQUIRY REPORT MENU .....	13
4.0	PROJECT MASTER REPORTS MENU .....	47
	APPENDIX A .....	69
	APPENDIX B .....	72

## **1.0 SYSTEM OVERVIEW**

### **1.1 PURPOSE AND FUNCTION**

The system's function is to bring F&E project materiel under positive control by the Program Management offices. F&E projects are established during the budget cycle and are managed by Program Managers until the projects have been completed and "closed out" when the assets are handed off to one of the agency's in-use property management systems.

It accumulates project materiel requirements from the FAA regions and Washington program offices on a daily basis and compares these requirements against the FAA Logistics Center's inventory.

It produces reports of project status, materiel requirements and allows online requisitioning. Internal processing takes place on daily, weekly, monthly and quarterly intervals, depending on the process involved.

Batch processing for PMMS transactions is accomplished nightly, with weekly processing each Friday night. Monthly and quarterly processing is performed in conjunction with regular weekly runs the last weekend of the applicable month.

### **1.2 BENEFITS**

The information contained in the PMMS system provides Washington Program offices, FAA Logistics Center, Regional and Center offices, data necessary for effective project management control and utilization of assets to fulfill projects. Help screens are available on-line on all screens to display screen functionality.

Data element definitions are provided on the screen, which should simplify training of new employees. It will also enable the user to more quickly identify an entry error.

Print options are prevalent if the user prefers print over viewing a number of screens.

Fast logoff options are available to log the user off of the LIS System and to the Project Materiel Shipping and Receiving System.

There is a Fast Path feature to allow efficient movement between screens without returning to the Main Menu.

Due-ins are processed on-line, thereby enabling the receipts to be processed in a timely manner.

Requisitions are processed on-line to expedite the processing of transactions.

### 1.3 SECURITY LEVELS FOR PROJECT MATERIEL MANAGEMENT SYSTEM

Access to LIS is controlled by USER-ID and Password. Within this subsystem, security levels determine what options are available to each user. Established security levels are as follows :

<b><u>SECURITY LEVEL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>POSITION/RESPONSIBILITIES</u></b>
Level 5	Headquarters	Individual with Program Office responsibility for adding and deleting Program and Item Managers from the Program / Item Manager Table.
Level 4	Headquarters Program Offices	Program / Washington Item Manager. Has responsibility for control of national projects and nationally - furnished project materiel.
Level 3	FAA Logistics Center	FAALC F&E Item Manager. Has management responsibility for specific FAALC-held NAS F&E project materiel.
Level 2	Regional Office Logistics Div. Tech Center FAA Academy	Project Materiel Manager. Has responsibility for proper NAS F&E Project Materiel Management within a region or center.
Level 1	All	All others

## 1.4 STANDARD NOTATION FOR INPUT FROM THE KEYBOARD

Throughout the LIS USER GUIDE, the following conventions will be used consistently to indicate user keyboard entry

EXAMPLE:

When the user sees	It represents...	Example...
[ ] (square brackets)	a specified key that should be pressed.	<b>[ENTER]</b>
< > (greater than & less than)	the data to be input	<99> <01>
ALL CAPITAL LETTERS	a data or field name	TRANSACTION CODE CONTROL NUMBER
BOLD CAPS	information from the actual screen	<99> - TO CANCEL OR RETURN TO LIS MAIN MENU
Press	instructions to depress a key or Keys	Press <b>[ENTER]</b>
Input	instructions to type the specified input	input option NUMBER <2>
NOTE:	important information	NOTE : Set printer for 132 column output
[keyname]-[keyname]	combinations of keys to press together	Hold the first key down, press the second

## 1.5 RULES FOR DATA INPUT WITHIN LIS

Data entry screens are not case sensitive, that is, either upper or lower case alpha characters may be used to input data into a character field. DO NOT use alpha characters in numeric fields, such as alpha "O" in place of numeric "0" or lower case "L" in place of numeric "1".

If a field is completely filled when the user inputs data, the cursor will automatically move to the next field. If the field is not completely filled, the user will be required to press the [TAB] key. Pressing [TAB] will move the cursor from field to field, left to right, and top to bottom, through the display screen. Pressing [SHIFT]-[TAB] will move the cursor from right to left and bottom to top through the display screen.

When the cursor is in the last field on the screen and [TAB] is pressed, the cursor will "wrap" into the first field on the screen. When the user has finished working with the current screen and is ready to process the input or option/command selected, press the **[ENTER]** key. The **[ENTER]** is sometimes labeled [RETURN], [CTRL], etc.

The [HOME] key will return the cursor to the first field on the screen display. (THIS FEATURE IS NOT AVAILABLE TO DIAL-UP USERS).

The [DELETE] key removes the character or number immediately under the cursor.



## 1.6 RESETTING THE KEYBOARD

There are several ways a keyboard may "lock up" on the user.

- (a) Data input outside the data field. This is usually caused by using the cursor keys to move the cursor instead of the [TAB] key.
- (b) Alpha characters input in a numeric field.
- (c) Trying to input data when the system is in a "wait" state.

Depending on the method of access into LIS, users can reset the keyboard by pressing [F10] (if using a 3COM network), [+] on the numeric keypad (if using a MICOM controller). Dial-up users can reset the keyboard by pressing the [CTRL] key and [R] at the same time.

## 1.7 USER IDS AND PASSWORDS

All users logging on to LIS must input their LIS USER ID and PASSWORD at the **FAANET / TPX LOGON** screen. If the user does not have a LIS USER ID and PASSWORD, contact your Regional LIS coordinator for information on acquiring a USER ID.

The LIS USER ID is a seven position code in the format "LGWADS5", where the LG stands for Logistics, the WA positions are the user's region or Center, and the last three positions are randomly selected by the Data Services Division.

USER IDs and PASSWORDS are assigned by the Data Services Division, AMI-1, at the Aeronautical Center in Oklahoma City, OK.

ID and PASSWORD notification is by letter from AMI-1 to the user.

Only users have access to PASSWORDS. If a user forgets his or her password, it must be reset by AMI-1 to a new value. The user should change the PASSWORD to something easily remembered when first logging on to LIS. PASSWORDS must be changed every 90 days, but cannot be changed more often than every ten (10) days.

Protect your USER ID and PASSWORD. The owner of a USER ID is responsible for anything that is done by anyone using their USER ID and PASSWORD.

In addition to the requirement to change PASSWORD every thirty (90) days, an added security measure has been initiated that will allow only three (3) unsuccessful log-on attempts in any 24 hour period. This could happen as a result of incorrect input by error, or by someone trying to log-on using another person's ID. In the event this happens, the user will receive the message, "ACCESS HAS BEEN REVOKED". The user will then need to be cleared through the ADP Security Office, Phone Number (405)-954-3000.

## 1.8 CHANGING LIS PASSWORDS

At the **FAANET TPX LOGON SCREEN**, (see [page 10](#)), input your ID code at the USER ID line. [TAB] down to the **PASSWORD** line and input your password. Do not **[ENTER]** yet. Press [TAB] to move the cursor to the "NEW PASSWORD" line. Input the new password. The password must be six (6) to eight (8) positions. Select something easily remembered for your new password. Press **[ENTER]**.

You will be asked to **PLEASE CONFIRM PASSWORD CHANGE**. Input the new password again, exactly the same as the first time.

When the new password is input the second time and accepted by the system, the old password has been replaced.

## 1.9 HOST COMPUTER SYSTEM ERROR MESSAGES

If the host computer is out of service or otherwise unavailable when the user tries to log on to LIS, several different messages may be displayed, e.g.:

**SEQUENCE ERROR  
UNSUPPORTED FUNCTION  
CHAR. CODE SENSE FAILED - .....  
UNABLE TO ESTABLISH SESSION  
APPLICATION DOWN  
INVALID COMMAND SYNTAX**

Other computer error messages may be displayed, however, all mean the host computer is NOT available at this time. Try again later.

### 1.9.1 LIS ERROR MESSAGES

The first line of each screen in all LIS subsystems is reserved for error messages. If a transaction fails to process for any reason, an error message will be displayed and the cursor will move to the field which needs correction. For example, if a user tries to access a subsystem of LIS which is unauthorized, the following message will display:

**INVALID OPTION SELECTED FOR YOUR SECURITY LEVEL, PLEASE REINPUT**

Error messages have been designed to be self-explanatory and as explicit as possible. If there are any questions about specific error messages, contact LOGISTICS AUTOMATION DIVISION, AML-100.

Should the user for any reason encounter a SYSTEM ERROR, a printout will be produced on the user's local printer giving all the information about the error. A contact name and phone number will also appear on the user screen. Call the contact person and notify them of the System Error. Press **[ENTER]** to remove the notice from the screen.

#### 1.9.2 TIME OUT DUE TO INACTIVITY

The host computer senses user activity when the **[ENTER]** key is pressed. Depending on the number of users in the system, the "time out" may vary from five to ten minutes from last **[ENTER]** key activation. If, when an option is selected and **[ENTER]** is pressed, the screen displays the message:

##### **USER MUST LOG ON**

the user has timed out and must logon again as per previous instructions, see [pages 6 and 7](#). Another message indicating time out condition is:

##### **NAT3009 LAST TRANSACTION HAS BEEN BACKED OUT OF DATABASE**

This message may result when a user has held a record for over five (5) minutes without any activity. Any changes made to the held record are lost and will have to be re - input.

## 2.0 LOGGING ON THE LIS

```

      FFFFFFFF AAAA   AAAA   NNN       NNN EEEEEEEEE TTTTTTTTTT
      FFFFFFFF AAAAAA   AAAAAA NNNN     NNN EEEEEEEEE TTTTTTTTTT
      FFF      AAA  AAA  AAA  AAA NNNNN   NNN EEE             TTT
      FFFFFFFF AAAAAA   AAAAAA NNN  NN   NNN EEEEEEEEE   TTT
      FFFFFFFF AAAAAA   AAAAAA NNN  NN NNN EEEEEEEEE   TTT
      FFF      AAA  AAA  AAA  AAA NNN     NNNNN EEE         TTT
      FFF      AAA  AAA  AAA  AAA NNN     NNNN EEEEEEEEE   TTT
      FFF      AAA  AAA  AAA  AAA NNN     NNN EEEEEEEEE   TTT PX 3.5

```

WARNING: UNAUTHORIZED ACCESS IS CONSIDERED A CRIMINAL ACT.  
SECTIONS 641 AND 1030 OF TITLE 18 USC.

```

*****
*                               LEASE ENTER REQUESTED ACCESS INFORMATION.                               *
*   LOGON-ID :LGACXXX   HOST:           P210           DATE :10/16/95                               *
*   PASSWORD :*****   TERMINAL-ID :LG03LU64   TIME :07:34:42                               *
*   NEW PASSWORD:      TRANSFER:           MODEL:3292-2A                               *
*                               HELP : (405) 954-3000 *
*****

```

\*\*\* PRODUCTION TPX ON SYSTEM P210 \*\*\*

FOR HELP DESK DIRECTORY SELECT "HELP DESK" APPLICATION FROM YOUR MENU  
PF1 = HELP    PF3 = LOGOFF

**FIGURE 1**  
**LIS LOGGON**

Input USER ID CODE at the USER ID field. [TAB] to PASSWORD, and input the assigned PASSWORD. Press **[ENTER]**. Logon to the LIS is complete.

## 2.1 LIS MAIN SYSTEM MENU

```
10/31/94          FAA LOGISTICS AND INVENTORY SYSTEM          LIS010
                  ** MAIN SYSTEM MENU **

02/25/98  PLEASE INQUIRE BULLETIN BOARD
          SYSTEMS ALERTS AND SPECIAL INFORMATION

LIS STAFF HOT-LINE NUMBER:   8-405-954-3447

1 - PMMS PRODUCTION SYSTEM
2 - UTILIZATION SCREENING AND DISPOSITION
3 - CATALOGING
4 - NAME/ADDRESS CHANGE REQUEST
5 - CUSTOMER SERVICE EVALUATION
6 - MAIL/CONNECT
7 - ENGINEERING DATABASE
8 - LIS TABLES/PHONE NUMBERS
88 - BULLETIN BOARD
99 - LOGOFF

ENTER OPTION:  __
```

**FIGURE 2**  
**MAIN SYSTEM MENU**

After logging onto the Logistics and Inventory System (LIS), the user will reach the **LIS MAIN SYSTEM MENU - LIS010**. Here the user decides which LIS application to access.

Each LIS MAIN MENU is tailored to fit the application needs of the use, therefore, the number of the option corresponding to the application will differ from user to user.

In the above example, OPTION <1> is for **PROJECT MATERIEL MANAGEMENT SYSTEM**. Throughout LIS, screens are numbered in the upper right corner. The numbering convention provides easy identification of both the subsystem and program to system users, functional analysts, and programmers. For example, the **ON-LINE INQUIRY REPORT MENU** is numbered **PMM250**, (Pg. 13).

To access the **ON-LINE INQUIRY REPORT MENU**, input <1> in ENTER OPTION field and press **[ENTER]**.

### 3.0 ON-LINE INQUIRY REPORT MENU

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM	PMM250
** ON-LINE INQUIRY REPORT MENU **		
1 - NSN DELETE/TRANSFER INQUIRY	11 - PROJECT STATUS RPT - REGION*	
2 - PROG MGR CODES/WIM INQUIRY*	12 - PROJECT STATUS RPT - SPEC PROJ*	
3 - REGIONAL PMMS MANAGERS*	13 - PROJECT STATUS RPT - NSN SEQUENCE*	
4 - PROJECT MASTER INQUIRY REPORTS	14 - PROJECT STATUS RPT - WIM SEQUENCE*	
5 - DUE-IN INQUIRY BY PCN*	15 - MULTIPLE PSR PRINT - PCN	
6 - NAME AND ADDRESS INQUIRY - SSC	16 - CANCELLED AND COMPLETED PCN RECAP	
7 - PCN WEEKLY ACTIVITY RECAP*	77 - LOGOFF	
8 - REGIONAL REQUIREMENT BY NSN*	88 - EXIT TO PMSRS	
9 - SUSPENSE ITEMS GT 30 DAYS	99 - EXIT TO PMMS MAIN MENU	
OLD-PROG MGR		
10 - PROJECT STATUS RPT - PCN*		
ENTER OPTION: ____ PRINT HARD COPY ONLY*: _ OR FAST PATH TO MENU: ____		
OPTIONS: 1, 8, 10 13 14 (OPT)	NSN: ____	
2 (OPT), 9	PROG MGR: ____ 2 (OPT) WIM: ____	
3 (OPT), 7, 8, 11, 16	REGION: 3	
5, 10, 13, 14	PCN: ____	
6	SSC: ____	
12	SPEC PROJ CODE: ____	
16 (OPT)	DATE (MMDDYYYY): ____	

**FIGURE 3**

#### ONLINE INQUIRY REPORT MENU

The **ON-LINE INQUIRY REPORT MENU** - PMM250, screen will allow access to numerous project detail and summary reports using different search criteria.



Also the screen will allow access to Program Manager / Item Manager tables, and Name and Address Inquiries and provide an option to access Project Master Inquiry Reports. All Security Levels can view the on-line inquiry reports. Security Level 1 and 2 users will only view their own regions on certain options.

The following options are available from the **ON-LINE INQUIRY REPORT MENU**

**Option <1> - NSN DELETE/TRANSFER INQUIRY** - Displays an old NSN that has been replaced with a new NSN. A NSN is required for this option but it cannot be a current NSN. If there is not Delete and Transfer action for the NSN entered, a message will be at the top of the INQUIRY MENU and will not take the user to the DELETE / TRANSFER screen.

**Option <2> - PROG MGR CODES/WIM INQUIRY** - Displays the Program Manager and all of the Item Managers. If a PROG MGR NBR or WIM is entered, that specific Manager will display. Otherwise, all of the Program Managers and Item Managers will display in numeric sequence.

**Option <3> - REGIONAL PMMS MANAGERS** - Displays the Regional PMMS Managers and all pertinent information. If REGION is not entered on the menu, all Regional Managers will display. Security Level 1 & 2 users can type over their region to view other region managers or blank the field to see all region managers.

**Option <4> - PROJECT MASTER INQUIRY REPORTS** - This option will access a Menu to inquiry PROJECT MASTER REPORTS using different search criteria.

**Option <5> - DUE-IN INQUIRY BY PCN** - Provides the capability to view all due-ins for a given PCN. Enter a valid PCN.

**Option <6> - NAME AND ADDRESS INQUIRY - SSC** - Displays the GSA address that is on the LIS Name and Address File. Enter a valid SSC.

**Option <7> - PCN WEEKLY ACTIVITY RECAP** - Displays information on all projects for a specific region that have had activity during the current week. Security 3, 4 and 5 must enter a valid REGION.

**Option <8> - REGIONAL REQUIREMENT BY NSN** - Displays information on all projects matching the REGION and NSN requested. Security Levels 3, 4 & 5 must enter a valid REGION. All users enter a NSN.

**Option <9> - SUSPENSE ITEMS GT 30 DAYS OLD - PROG MGR** - Provides a list of items for a specific Program Manager that have been in suspense longer than 30 days. PROJECT SUSPENSE ITEMS will be displayed first, then NON-PROJECT SUSPENSE ITEMS, then RPMS SUSPENSE ITEMS. A PROG MGR NBR is required for this option.

**Option <10> - PROJECT STATUS RPT - PCN** - Displays header and line item information for a specific PCN. A valid PCN is required. If a NSN is entered, only that NSN will be displayed.

**Option <11> - PROJECT STATUS RPT - REGION** - Displays header and line item information on all projects for a specific REGION. A valid REGION is required for Security Level 3, 4 & 5.

**Option <12> - PROJECT STATUS RPT - SPEC PROJ** - Displays header and line item information on all projects for a specific SPEC PROJ. SPEC PROJ CODE is required.

**Option <13> - PROJECT STATUS RPT - NSN SEQUENCE** - Displays header and line item information on all projects in NSN sequence. A valid PCN is required. If a NSN is entered, only that NSN will display.

**Option <14> - PROJECT STATUS RPT - WIM SEQUENCE** - Displays header and line item information on all projects in Washington Item Manager sequence. A valid PCN is required. If a NSN is entered, only that NSN will display.

**Option <15> - MULTIPLE PSR PRINT - PCN** - Provides a screen to print entered multiple PSR's. Security Level 1 and 2 can only print PSR's relating to their region.

**Option <16> - CANCELLED AND COMPLETED PCN RECAP** - Displays the PCN's cancelled and completed for a specific region. REGION is required for Security Level 3, 4 and 5. DATE is not required but if entered, would be a starting point to the end.

**Option <77> - LOGOFF** - Logs the user completely off the system.

**Option <88> - EXIT TO PMSRS** - Exits to the PROJECT MATERIEL SHIPPING AND RECEIVING SYSTEM.

**Option <99> - EXIT TO PMMS MAIN MENU.**

**NOTE** : Security Level 1 users will return to the **LIS MAIN MENU** when entering Option <99> on all ON-LINE INQUIRY REPORT screens and PROJECT MASTER INQUIRY REPORT screens.

**PRINT HARD COPY ONLY** - Allows the user to print a hard copy without viewing the screen when entering a "Y" in the **PRINT HARD COPY ONLY** field.

**FAST PATH TO MENU** - This option will access another submenu or submenu help screen by entering the screen number.

EDITS FOR DATA ENTRY FIELDS - **PMM250**, (Pg. 13).

<u>FIELD NAME</u>	<u>TYPE</u>	<u>EDIT CHECKS</u>
<b>NSN</b>	Required for Options 1,8 Optional for Options 10,13,14	Must be valid NSN.
<b>PROG MGR</b>	Required for Option 9 Optional for Option 2	Must be on the Prog / Item Manager Table.
<b>REGION</b>	Required for Options 7,8,11,& 16 for Sec Levels 3,4 & 5. Optional for Option 3	Must be valid REGION.
<b>PCN</b>	Required for Options 5,10,13,14	Must be valid PCN.
<b>SSC</b>	Required for Option 6	Must be on LIS Name and Address file.

<b>SPEC PROJ CODE</b>	Required for Option 12	Must be 4 digits.
<b>DATE</b>	Optional MMDDYYYY format.	Must be entered in
<b>WIM</b>	Optional	If entered, must be on the Program / Item Manager Code Table.

To access the next screen, **NSN DELETE/TRANSFER INQUIRY - PMM252**, enter Option <1> and a NSN on the **ON-LINE INQUIRY REPORT MENU**.

### 3.1 NSN DELETE / TRANSFER INQUIRY

```
10/31/94      LIS - PROJECT MATERIEL MANAGEMENT SYSTEM      PMM252
                ON- LINE INQUIRY REPORTS
                ** NSN DELETE/TRANSFER INQUIRY **

                OLD NSN: 5820-01-054-4429-1
                NEW NSN: 5820-01-127-6818-1
                DESCRIPTION: FA9334-6A MOL SEL
                UNIT OF ISSUE: EA

          9 - EXIT TO ON-LINE INQUIRY MENU      99 - EXIT TO PMMS MAIN MENU
          PRESS ENTER TO CONTINUE, OR ENTER OPTION: __
```

**FIGURE 4**  
**NSN DELETE / TRANSFER INQUIRY**

The **NSN DELETE/TRANSFER INQUIRY - PMM252**, (Pg. 18) screen displays a change from an inactive NSN to a new NSN that is valid and on the Inventory Master File.

All Security Levels can view this screen. If the NSN entered on the previous menu does not have a Delete and Transfer action, this screen will not display. One of two messages will appear on the ON-LINE INQUIRY MENU: **"NSN FOUND ON INVENTORY MASTER, PLEASE ENTER ANOTHER OPTION"** or **"NSN NOT FOUND ON INVENTORY MASTER OR DELETE/TRANSFER, PLEASE REINPUT."**

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <99> to **EXIT TO PMMS MAIN MENU**. Enter Option <2> and a PROG MGR (optional) to access the **PROGRAM MANAGER/WIM CODES INQUIRY** screen.

### 3.2 PROGRAM MANAGER CODES/WIM INQUIRY

```
10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM254
                   ON-LINE INQUIRY REPORTS
                   ** PROGRAM MANAGER/WIM CODES INQUIRY **

PROGRAM MGR CODE: 41                      TELE NBR: 202 479 0085
PROGRAM MGR NAME: TAMMY CAGER              FAX NBR : 202 479 4187
                                           ROUTING    TELEPHONE NBR/
                                           SYMBOL      FAX NUMBER
WIM      WIM NAME      PROGRAM AREA      SYMBOL      FAX NUMBER
08      TAMMY CAGER      NAT'L RADIO COMM (RCOM)  AND-340      202 479 0085
                                           202 479 4187
12      TAMMY CAGER      ICSS BYPASS SWITCH      AND-320      202 479 0085
                                           202 479 4187
13      TAMMY CAGER      AUTOTERM INF SYS (ATIS)  AND-320      202 479 0085
                                           202 479 4187
17      TAMMY CAGER      COMM SECURITY (COMSEC)  AND-320      202 479 0085
                                           202 479 4187
27      TAMMY CAGER      INEG COMM SWITHC (ICSS) AND-320      202 479 0085
                                           202 479 4187
                                           ** MORE **

9 - EXIT TO ON-LINE INQUIRY MENU      20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __
```

**FIGURE 5**  
**ON-LINE INQUIRY REPORTS**

The **PROGRAM MANAGER CODES/WIM INQUIRY - PMM254** screen will display the Program Manager and all of the Item Managers with their Name, Program Area, Fax number and telephone number.

All Security Levels have access to this screen. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT**, or <99> to **EXIT TO PMMS MAIN MENU**.

Enter Option <4> on the **ON-LINE INQUIRY REPORT MENU** will access a menu to view **PROJECT MASTER REPORTS**. The menu is displayed on [page 47](#) of this guide.

The next screen displayed below is the **DUE - IN INQUIRY BY PCN** which is accessed by entering Option <5> and a PCN on the **ON - LINE INQUIRY REPORT MENU**.

### 3.3 REGIONAL PMMS MANAGERS

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM			PMM256
ON-LINE INQUIRY REPORTS				
** REGIONAL PMMS MANAGERS **				
ROUTING				
REG	PMM	TELEPHONE NBR	FAX NBR	SYMBOL
7	TOMMY TURNER	404 305 5737	404 305 5711	ASO 52A
7	KATHY WEED	404 305 5740	404 305 5711	ASO 52A
** END **				
9 - EXIT TO ON-LINE INQUIRY MENU		20 - PRINT HARD COPY REPORT		
		99 - EXIT TO PMMS MAIN MENU		
PRESS ENTER TO CONTINUE, OR ENTER OPTION: ____				

**FIGURE 6**  
**ON - LINE INQUIRY REPORTS**



The **REGIONAL PMMS MANAGERS - PMM256**, (Pg. 21) screen will display Regional PMMS Managers and their telephone numbers, FAX numbers and Routing Symbols. All Security Levels can access this screen. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT**, or <99> to **EXIT TO PMMS MAIN MENU**.

Option <4> from the **ON-LINE INQUIRY REPORT MENU** will access a menu to view **PROJECT MASTER REPORTS**. The menu is displayed on **page 47** of this guide.

The next screen displayed below is the **DUE-IN INQUIRY BY PCN** which is accessed by entering Option <5> and a PCN on the **ON-LINE INQUIRY REPORT MENU**.

### 3.4 DUE-IN INQUIRY BY PCN

```

10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM258
                   ON-LINE INQUIRY REPORTS
                   ** DUE-IN INQUIRY BY PCN **

PCN: 7HTV          START DATE: 01/03/95      LOCATION    DFW WEST ATCT
TYPE FACILITY: 4021  FY: 1995  TYPE WORK: 101  JOB ORDER NBR: 22034
                                           ASGND
                                DUE-IN  CONTRACT    CONS          DUE-IN
                                UI        DATE        NBR          CODE  QTY
    NSN           DESCRIPTION
5895-01-301-9557 1 WCS300B XCV VHF EA  11/02/94    0192D00060  1    1
6625-00-472-9910 1 NO REC  XCV VHG EA  12/10/94    0192D00060  1    2
6660-00-290-1829 1 CCA F611A          EA  01/12/95    0192D00060  2    2
8200-00-650-2751 1 DASI DECODERS      DT  02/03/95    0194F09055  2    1
8200-00-220-2602 1 TOWER DISP.UNIT EA  02/03/95    0194F09055  2    1
                                           ** END **

  9 - EXIT TO ON-LINE INQUIRY MENU  20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __

```

**FIGURE 7**

#### **DUE - IN INQUIRY BY PCN**

The **DUE-IN INQUIRY BY PCN - PMM258** provides the user the capability to view all due-ins for a given PCN.

All Security Levels can access this screen.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT**, or <99> to **EXIT TO PMMS MAIN MENU**.

Enter Option <6> and Supply Support Code (SSC) on the **ON-LINE INQUIRY REPORT MENU** to access the **GSA NAME AND ADDRESS INQUIRY - PMM260**, screen.

### 3.5 GSA NAME AND ADDRESS INQUIRY

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM	PMM260
ON-LINE INQUIRY REPORTS		
** GSA NAME AND ADDRESS INQUIRY **		
ADDRESS CODE		
1-692457		
MAIL TO		SHIP TO (FREIGHT)
692457 FEDERAL AVIATION ADMIN		692457 FEDERAL AVIATION ADMIN
AIRPORT TRAFFIC CONTROL TOWER		AIRPORT TRAFFIC CONTROL TOWER
P.O. BOX 5278, LANCASTER AIRPORT M		MILLPORT RD, LANCASTER ARPT
LANCASTER PA		NEFFSVILLE PA
17601-5278		17543-0000
9 - EXIT TO ON-LINE INQUIRY MENU      99 - EXIT TO PMMS MAIN MENU		
PRESS ENTER TO CONTINUE, OR ENTER OPTION: ____		

**FIGURE 8**  
**GSA NAME AND ADDRESS INQUIRY**

The **GSA NAME AND ADDRESS INQUIRY - PMM260**, (Pg. 24) screen will display the requested GSA Address that is on the LIS Name and Address File. If the address has a Mail and Freight Address, they will both be displayed.

Enter Option <7> on the **ON-LINE INQUIRY REPORT MENU - PMM250**, (Pg. 13) to access the **PCN WEEKLY ACTIVITY RECAP** screen.

Security Levels 3, 4 and 5 must enter a REGION for this option. Security Levels 1 and 2 will only view their own region when selecting this option.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <99> to **EXIT TO PMMS MAIN MENU**.

### 3.6 PCN WEEKLY ACTIVITY RECAP

```
10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM262
                   ON-LINE INQUIRY REPORTS
                   ** PCN WEEKLY ACTIVITY RECAP **

REGION: 3

LINE      JOB ORDER      ACTIVITY INDICATOR
NBR       PCN       NBR      LOCATION      ESTB  CHNG  COMM
  1      ADFT      38223    KANSAS CITY, M001R          *
  2      C3FO      85543    ESTERVILLE IA 16          *
  3      DUDX      92802    OMAHA, DIGGINS              *
  4      EU2R      00323    CHADRON NE 29              *
  5      NWDB      00323    CHADRON NE 29              *
  6      UK24      92812    N.PLATTE/HEBRON            *
  7      85K2      04864    KANSAS CITY, MO            *

                                ** END **

1 - PROJECT STATUS REPORT DETAIL      9 - EXIT TO ON-LINE INQUIRY MENU
20 - PRINT HARD COPY REPORT           99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE, OR ENTER OPTION: __
                                OPTION 1, 20  LINE NBR:__
```

**FIGURE 9**

#### **PCN WEEKLY ACTIVITY RECAP**

The **PCN WEEKLY ACTIVITY RECAP** as shown in Figure 9, provides information on all projects for a specific region that had activity occur during the current week.

All Security Levels can access this screen. Security Levels 1 and 2 will only view their region.

Options available on this screen - **PMM262**, (Pg. 26)

Option <1> - **PROJECT STATUS REPORT DETAIL** - This option will enable the user to access a PSR Detail Report by entering this option and a PSR number.

Option <9> - **EXIT TO ON-LINE INQUIRY MENU** - Exits to the **ON - LINE INQUIRY REPORT MENU**.

Option <20> - **PRINT HARD COPY REPORT** - LINE NBR is required for this option.

Option <99> - **EXIT TO PMMS MAIN MENU**

The **REGIONAL REQUIREMENT BY NSN** - **PMM264**, (Pg. 28) screen is accessed by entering Option <8> and a NSN on the **ON-LINE INQUIRY REPORT MENU**. Security Level 3, 4 and 5 users must also enter a REGION.

### 3.7 REGIONAL REQUIREMENT BY NSN

```

10/31/94                LIS - PROJECT MATERIEL MANAGEMENT SYSTEM                PMM264
                        ON-LINE INQUIRY REPORTS
                        ** REGIONAL REQUIREMENTS BY NSN FOR REGION 7 **

WIM: 40  NSN: 8200-00-220-2602 1  TOWER DISP UNIT  UI: EA  PRICE: 20000.00

      JOB      P  START  PROG RQD      SOURCE  ON-   SHIPPED  DI
      PCN  ORD NBR  T  DATE    MGR QTY  FAALC/  HAND  FAALC/  FAALC/  RQMT  DATE
      89NU  60944  3 12/23/94 25   1    0      0      0      0      0      0
      COLUMBIA, SC
      GV7S  03492  3 12/30/94 25   1    0      0      0      0      0  W01/02/95
      CLEARWATER, FL
      5GJF  63214  3 01/04/95 25   1    0      0      0      0      0
      GREENBILLE, SC
      YBYD  40074  3 02/02/95 25   2    0      0      0      0      0
      JACKSONVILLE, FL

                                                                ** MORE **

1 - ANOTHER NSN REQUIREMENT INQUIRY          9 - EXIT TO ON-LINE INQUIRY MENU
20 - PRINT HARD COPY REPORT                   99 - EXIT TO PMMS MAIN MENU

      PRESS ENTER TO CONTINUE, OR ENTER OPTION: __
      OPTION 1, NSN:  __  __  __  __

```

**FIGURE 10**

#### **REGIONAL REQUIREMENTS BY NSN FOR REGION 7**

The **REGIONAL REQUIREMENT BY NSN - PMM264** screen will display requirement information for all projects matching the REGION and NSN requested.

All Security Levels can access this screen. Security Levels 1 and 2 can only view their region.

If the screen displays "**MORE**" on the bottom of the screen, the user can continue to press **[ENTER]** to reach the screen that displays the TOTAL for the selected NSN and REGION. The TOTAL screen will display "**END**" on the bottom of the page.

Options available on this screen - **PMM264**, (Pg. 28)

Option <1> - **ANOTHER PSR REQUIREMENT INQUIRY** - This option will enable the user to access another PSR inquiry from screen **PMM264**, (Pg. 28). A NSN is required for this option. NSN must be valid.

Option <9> - **EXIT TO INQUIRY MENU** - Exits to the **ON-LINE INQUIRY REPORT MENU**.

Option <20> - **PRINT HARD COPY REPORT**

Option <99> - **EXIT TO PMMS MAIN MENU**

Enter Option <9> to access the **SUSPENSE ITEMS GREATER THAN 30 DAYS OLD** - **PMM266**, (Pg. 30). Also a PROG MGR number is required.



## 3.8 SUSPENSE ITEMS GREATER THAN 30 DAYS OLD - PROG MGR

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM						PMM266
ON-LINE INQUIRY REPORTS							
** SUSPENSE ITEMS GREATER THAN 30 DAYS OLD **							
PROJECT SUSPENSE							
PROG MGR: 12							
		TYPE	SPEC			START	
PCN	NSN/DESC	WORK	PROJ	LOCATION		DATE	
BKUK	5825-01-134-7093-1	101	4021	SALT LAKE CITY	UT	10/03/94	
	CTL 098417-0100						
BKUK	5840-01-110-4829-1	101	4021	SALT LAKE CITY	UT	10/03/94	
	VID MAPPER FA8970						
BKUK	5975-01-041-5586-1	101	4021	SALT LAKE CITY	UT	10/03/94	
	CNSL D6064-1 SPPIIL						
BKUK	5975-01-041-6652-1	101	4021	SALT LAKE CITY	UT	10/03/94	
	CNSL D6054-1 SP-1						
BKUK	5975-01-041-7217-1	101	4021	SALT LAKE CITY	UT	10/03/94	
	CNSL D6064-5 CIC-1						
** MORE **							
9 - EXIT TO ON-LINE INQUIRY MENU				20 - PRINT HARD COPY REPORT			
				99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO CONTINUE, OR ENTER OPTION ____							

\*\*\* SCREEN CONTINUED ON THE NEXT PAGE \*\*\*

```
10/31/94      LIS - PROJECT MATERIEL MANAGEMENT SYSTEM      PMM266A
              ON-LINE INQUIRY REPORTS
              ** SUSPENSE ITEMS GREATER THAN 30 DAYS OLD **
NON-PROJECT SUSPENSE
PROG MGR: 12
      REQN
WIM  NBR          NSN          DESC          CITY AND STATE
80   NW4028    5805-01-232-7078-1  RML LCT-CNTR-IA      AUBURN, WA
80   NW4030    5895-01-339-6294-1  32795, RACK, MTG KIT SEATTLE, WA
85   SW4122    6625-01-369-5901-1  MULTIMETER           AMARILLO, TX
85   SW4133    6625-01-360-7834-1  CASE.ELECT.TEST      ALBUQUERQUE, NM

                                  ** MORE **
      9 - EXIT TO ON-LINE INQUIRY MENU      20 - PRINT HARD COPY REPORT
                                  99 - EXIT TO PMMS MAIN MENU
      PRESS ENTER TO CONTINUE OR ENTER OPTION:  __
```

**FIGURE 11**  
**SUSPENSE ITEMS GREATER THAN 30 DAYS OLD**

### 3.8.1 SUSPENSE ITEMS GREATER THAN 30 DAYS OLD

```

10/31/94      LIS - PROJECT MATERIEL MANAGEMENT SYSTEM      PMM266B
                ON-LINE INQUIRY REPORTS
                ** SUSPENSE ITEMS GREATER THAN 30 DAYS OLD **

RPMS SUSPENSE
PROG MGR: 12

                TYPE  SPEC
PCN           NSN/DESC  WORK  PROJ    LOCATION      START
R4B9      5805 00 232 7058 1  101   3022    SYRACUSE SFO    12/03/94
                RML LCT-CNTR-1
WRA3      5985 00 973 5833 1  103   4477    AFSFO, MONROE LA 12/10/94

                                ** END **

  9 - EXIT TO ON-LINE INQUIRY MENU      20 - PRINT HARD COPY REPORT
                                99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE OR ENTER OPTION: __

```

**FIGURE 12**  
**SUSPENSE ITEMS GREATER THAN 30 DAYS OLD**

The SUSPENSE ITEMS GREATER THAN 30 DAYS OLD - **PMM266**, (Pg. 30) / **266A** (Pg. 31) / 266B screens will provide all project items for a specific Program Manager that have been in suspense longer than 30 days. When the user selects this option, it will first display all PROJECT SUSPENSE items, then NON-PROJECT SUSPENSE items and SUSPENDED PROJECTS FROM RPMS LOAD. Enter Option <9> to EXIT TO INQUIRY MENU or Option <20> to PRINT HARD COPY REPORT or <99> to EXIT TO PMMS MAIN MENU.

Enter Option <10> and PCN (NSN is optional) on the ON-LINE INQUIRY REPORT MENU to access the **PROJECT STATUS RPT BY PCN - PMM268**, see below.

### 3.9 PROJECT STATUS REPORT BY PCN

10/31/94		LIS - PROJECT MATERIEL MANAGEMENT SYSTEM						PMM268	
ON-LINE INQUIRY REPORTS									
** PROJECT STATUS REPORT BY PCN **									
PCN: XQ97		LOC: DFW EAST ATCT		TYPE WORK: 101				PROG MGR:55	
SSC:2-69749U-4021		FY:1994		SPEC PROJ: 4021		JOB ORDER NBR:21994		PROJ TYPE:1	
BUDGET:2B03		RTC: 01200		START DATE: 04/03/94		PML ESTAB DATE: 10/20/93			
LINE		SOURCE		SHIPPED		DUE-IN			
ITEM		ACTION RQD		FAALC/ ON-HAND		FAALC/		FAALC	
NBR	NSN/DESCRIPTION	IM	UI	QTY	DIRECT	FAALC	DIRECT	DIRECT	DATE
1	5805-01-307-9671-1	51		8	0	0	8	0	
	CONVERTER, 521-88		EA		0		0	0	
2	5895-01-339-6294-1	54	CHG	4	4	0	0	4	W10/02/94
	32795,RACK MTG KIT		EA		0		0	0	
3	6625-01-347-4904-1	62		12	12	0	0	12	W11/03/94
	SENSOR, PEAK POWER		EA		0		0	0	
4	6660-00-266-8464-1	51		4	0	0	4	0	
	XMT WIND F611		EA		0		0	0	
** MORE **									
1 - ANOTHER PSR DETAIL INQUIRY		2 - VIEW RELATED JOB ORDER INFORMATION							
9 - EXIT TO PREVIOUS MENU		20 - PRINT HARD COPY REPORT							
		99 - EXIT TO PMMS MAIN MENU							
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __ OPTION 1, PCN: ____									

**FIGURE 13**  
**PROJECT STATUS REPORT BY PCN**

The **PROJECT STATUS REPORT BY PCN - PMM268**, (Pg. 33) screen will provide the capability to view header and project item information for a specific PCN.

The PSR will display the total number of line items and grand total of value on screen **PMM268A**, (Pg. 35). This screen will display when the user continues to press **[ENTER]** on **SCREEN PMM268**, (Pg. 33).

All Security Levels can access this screen. Security Levels 1 and 2 can only view their own region.

Options available on screens - PMM268, (Pg. 33) / 268A, (Pg. 35)

**Option <1> - ANOTHER PSR DETAIL SUMMARY** - This option will allow the user to access another PSR without returning to the INQUIRY MENU. Enter a valid PCN.

**Option <2> - VIEW RELATED JOB ORDER INFORMATION** - This pop-up window will display a list of all Project Control Numbers (PCN's) associated with a particular JOB ORDER NBR.

**Option <9> - EXIT TO ON-LINE INQUIRY MENU**

**Option <20> - PRINT HARD COPY REPORT**

**Option <99> - EXIT TO PMMS MAIN MENU**

### 3.9.1 PROJECT STATUS REPORT BY PCN

```
10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM268A
                   ON-LINE INQUIRY REPORTS
                   ** PROJECT STATUS REPORT BY PCN **
PCN: XQ97  LOC: DFW EAST ATCT          TYPE WORK: 101          PROG MGR : 55
SSC:2-69749U-4021 FY:1994  SPEC PROJ:4021  JOB ORDER NBR:21994  PROJ TYPE:1
BUDGET: 2B03  RTC: 01200  START DATE: 04/03/94  PML ESTAB DATE: 10/20/93

TOTAL NUMBER OF LINE ITEMS:    54

GRAND TOTAL OF VALUE:          912,330.80

                                           ** END **

1 - ANOTHER PSR DETAIL INQUIRY      2 - VIEW RELATED JOB ORDER INFORMATION
9 - EXIT TO PREVIOUS MENU           20 - PRINT HARD COPY REPORT
                                   99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE, OR ENTER OPTION: __  OPTION 1, PCN: _____
```

**FIGURE 14**

#### **PROJECT STATUS REPORT BY PCN**

The **PROJECT STATUS REPORT BY PCN - PMM268A** screen will display the TOTAL NUMBER OF LINE ITEMS and GRAND TOTAL OF VALUE of the PSR selected. Enter Option <11> and a valid REGION on the **ON-LINE INQUIRY REPORT MENU** to access the **PROJECT STATUS RPT BY REGION - PMM272**, (Pg. 36) screen.

### 3.10 PROJECT STATUS REPORT BY REGION

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM	PMM272
ON-LINE INQUIRY REPORTS		
LINE	** PROJECT STATUS REPORT BY REGION 2 **	
NBR		
1 -	PCN: ADBA LOC: ABQ EAGLE II NM 07	TYPE WORK: 100 PROG MGR: 08
	PML DATE: 03/10/92 SSC: 2-697323-3313	FY: 1993 SPECIAL PROJ: 3313
	JOB ORDER NBR: 23882 PROJ TYPE: 3	BUDGET: 101 START DATE: 03/10/93
2 -	PCN: ADB6 LOC: SHREVEPORT, LA (SHV)	TYPE WORK: 501 PROG MGR: 25
	PML DATE: 02/10/91 SSC: 2-697230-4611	FY: 1993 SPECIAL PROJ: 4611
	JOB ORDER NBR: 21990 PROJ TYPE: 3	BUDGET: 101 START DATE: 04/20/93
3 -	PCN: ADCA LOC: ABG EAGLE II NM 25	TYPE WORK: 100 PROG MGR: 08
	PML DATE: 10/20/93 SSC: 2-697323-3313	FY: 1994 SPECIAL PROJ: 3313
	JOB ORDER NBR: 23882 PROJ TYPE: 3	BUDGET: 101 START DATE: 02/20/94
4 -	PCN: ADEA LOC: HOUSTON HOOK TX35L	TYPE WORK: 100 PROG MGR: 08
	PML DATE: 03/10/92 SSC: 2-6974W9-3313	FY: 1993 SPECIAL PROJ: 3313
	JOB ORDER NBR: 22212 PROJ TYPE: 3	BUDGET: 101 START DATE: 10/20/93
5 -	PCN: AESA LOC: ALBUQUERQUE, NM04	TYPE WORK: 100 PROG MGR: 08
	PML DATE: 02/20/93 SSC: 2-697521-3319	FY: 1994 SPECIAL PROJ: 3319
	JOB ORDER NBR: 60573 PROJ TYPE: 3	BUDGET: 101 START DATE: 09/05/94
** MORE **		
1 -	PROJECT STATUS REPORT DETAIL	9 - EXIT TO ON-LINE INQUIRY MENU
20 -	PRINT HARD COPY REPORT	99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: ____ OPTION 1, LINE NBR: ____		

**FIGURE 15**

#### ON-LINE INQUIRY REPORTS

The **PROJECT STATUS REPORT BY REGION - PMM272** - screen will allow the user to view a summary of project header information for a specific region.

To view the PROJECT STATUS REPORT DETAIL, the user can enter Option <1> on this screen.

This option will access the **PROJECT STATUS REPORT BY PCN - PMM268**, (Pg. 33). Also the Total Number of Line Items and Grand Total of Value will display on Screen **PMM268A**, (Pg. 35).

All Security Levels can access this screen. Security Levels 1 and 2 will only view their own regions.

Options available on this screen - PMM272, (Pg. 36).

**Option <1> - PROJECT STATUS REPORT DETAIL** - This option will access Screen **PMM268**, (Pg. 33) / **PMM268A**, (Pg. 35) - **PROJECT STATUS REPORT BY PCN** to view the PSR Detail and Total Line Items and Total Value. Enter a valid LINE NBR.

**Option <9> - EXIT TO ON-LINE INQUIRY MENU**

**Option <20> - PRINT HARD COPY REPORT**

**Option <99> - EXIT TO PMMS MAIN MENU**

Enter Option <12> and a SPEC PROJ CODE on the **ON-LINE INQUIRY REPORT MENU** to access the **PROJECT STATUS REPORT BY SPECIAL PROJECT - PMM274**, (Pg. 38).



### 3.11 PROJECT STATUS REPORT BY SPECIAL PROJECT

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM	PMM274
ON-LINE INQUIRY REPORTS		
LINE	** PROJECT STATUS REPORT BY SPECIAL PROJECT 4557 **	
NBR		
1 -	PCN: AHTF LOC: MEMPHIS TN	TYPE WORK: 490 PROG MGR:11
	PML DATE: 10/02/92 SSC: 7-694719-4557	FY: 1993
	JOB ORDER NBR: 21115 PROJ TYPE: 3	BUDGET: 490 START DATE: 06/03/93
2 -	PCN: AHZF LOC: NEWARK, NJ	TYPE WORK: 490 PROG MGR:11
	PML DATE: 02/02/91 SSC: 1-692214-4557	FY: 1992
	JOB ORDER NBR: 23289 PROJ TYPE: 3	BUDGET: 490 START DATE: 01/30/93
3 -	PCN: AKAF LOC: NEW ORLEANS, LA	TYPE WORK: 490 PROG MGR:11
	PML DATE: 01/10/92 SSC: 2-697218-4557	FY: 1993
	JOB ORDER NBR: 22112 PROJ TYPE: 3	BUDGET: 190 START DATE: 12/30/94
4 -	PCN: AQ9Y LOC: SALT LAKE CITY, UT	TYPE WORK: 190 PROG MGR:11
	PML DATE: 02/20/91 SSC: S-698468-4557	FY: 1992
	JOB ORDER NBR: 11204 PROJ TYPE: 3	BUDGET: 2A05 START DATE: 12/04/92
5 -	PCN: A45C LOC: PHOENIZ, ARIZONA	TYPE WORK: 190 PROG MGR:11
	PML DATE: 04/03/93 SSC: 4-698105-4557	FY: 1994
	JOB ORDER NBR: 00291 PROJ TYPE: 3	BUDGET: 2A05 START DATE: 11/04/94
** MORE **		
1 -	PROJECT STATUS REPORT DETAIL	9 - EXIT TO ON-LINE INQUIRY MENU
20 -	PRINT HARD COPY REPORT	99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __ OPTION 1, LINE NBR: __		

**FIGURE 16**

#### PROJECT STATUS REPORT BY SPECIAL PROJECT

The **PROJECT STATUS REPORT BY SPECIAL PROJECT - PMM274**, screen will allow the user to view a summary of project header information for a specific Special

Project. To view the **PROJECT STATUS REPORT DETAIL**, the user can enter Option <1> on this screen.

This option will access the **PROJECT STATUS REPORT BY PCN - PMM268** (Pg. 33) screen. Also the Total Number of Line Items and Grand Total of Value will display on Screen **PMM268A**, (Pg. 35). All Security Levels can access this screen. Security Levels 1 and 2 will only view their own regions.

Options available on this screen - **PMM274**, (Pg. 38).

**Option <1> - PROJECT STATUS REPORT DETAIL** - This option will access Screen **PMM268**, (Pg. 33) / **268A**, (Pg. 35) - **PROJECT STATUS REPORT BY PCN** to view the PSR Detail and Total Line Items and Total Value. Enter a valid LINE NBR.

**Option <9> - EXIT TO ON-LINE INQUIRY MENU**

**Option <20> - PRINT HARD COPY REPORT**

**Option <99> - EXIT TO PMMS MAIN MENU**

Enter Option <13> and PCN (NSN is optional) on the **ON-LINE INQUIRY REPORT MENU** to access the **PROJECT STATUS REPORT - NSN SEQUENCE - PMM276** (Pg. 40) screen.

## 3.12 PROJECT STATUS REPORT BY NSN

```

10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM276
                      ON-LINE INQUIRY REPORTS
                      ** PROJECT STATUS REPORT BY NSN **
PCN: 7HTV  LOC: DFW WEST ATCT          TYPE WORK: 101          PROG MGR : 55
SSC:2-69749U-4021  FY:1992 SPEC PROJ:4021 JOB ORDER NBR:22034  PROJ TYPE:3
BUDGET: 2B03  RTC: 01200  START DATE: 10/30/92          PML ESTAB DATE: 10/02/90

                      LINE          SOURCE          SHIPPED          DUE-IN
                      ACTION ITEM RQD FAALC/ ON-HAND FAALC/ FAALC          DATE
NSN/DESCRIPTION      IM  UI  NBR  QTY DIRECT  FAALC  DIRECT  DIRECT  AVAIL
5895-01-301-9557-1  62  CHG   7   2     2     0     0     2    W03/30/94
WCS300B XCV VHF          EA          0     0     0
5895-01-304-5513-1  63          8   1     0     0     0     0
3440A1-110 MOD          EA          0     0     0
5975-01-094-1436-1  62  ADD   9  35     0     0    35     0
RACK SD REAR 83IN          EA          0     0     0
5985-00-474-0866-1  04          10  24     0     0     0    24    W12/20/94
LS RF          EA          0     0     0

                      ** MORE **

1 - ANOTHER PSR DETAIL INQUIRY          2 - VIEW RELATED JOB ORDER INFORMATION
9 - EXIT TO ON-LINE INQUIRY MENU        20 - PRINT HARD COPY REPORT
                      99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE, OR ENTER OPTION: __  OPTION 1, PCN: ____

```

**FIGURE 17**  
**PROJECT STATUS REPORT BY NSN**

The **PROJECT STATUS REPORT BY NSN - PMM274**, (Pg. 38) screen will provide the capability to view header and project item information for a specific PCN in NSN

sequence. If a valid NSN is entered, only information for that NSN will display. The PSR will display the total number of line items and grand total of value. The TOTALS will be displayed on Screen PMM276A.

If the user wishes to view the TOTALS screen, they will continue to press **[ENTER]** until the screen displays. All Security Levels can access this screen. Security Levels 1 and 2 can only view their own region.

Options available on this screen - **PMM276** - (Pg. 40)

**Option <1> - ANOTHER PSR DETAIL SUMMARY** - This option will allow the user to access another PSR without returning to the **INQUIRY MENU**. Enter a valid PCN.

**Option <2> - VIEW RELATED JOB ORDER INFORMATION** - This pop-up window will display a list of all Project Control Numbers (PCN's) associated with a particular JOB ORDER NBR.

**Option <9> - EXIT TO ON-LINE INQUIRY MENU**

**Option <20> - PRINT HARD COPY REPORT**

**Option <99> - EXIT TO PMMS MAIN MENU**

Enter Option <14> and PCN (NSN is optional) on the **ON-LINE INQUIRY REPORT MENU** to access the **PROJECT STATUS REPORT - WIM SEQUENCE - **PMM278****, (Pg. 42). If a NSN is entered, only that NSN will display.

## 3.13 PROJECT STATUS REPORT BY WIM

```

10/31/94                LIS - PROJECT MATERIEL MANAGEMENT SYSTEM                PMM278
                        ON-LINE INQUIRY REPORTS
                        ** PROJECT STATUS REPORT BY WIM **
PCN: 4V9N  LOC: FALLS CHURCH, VA                TYPE WORK: 600      PROG MGR :04
SSC:W-693190-4531  FY:1993 SPEC PROJ:4531  JOB ORDER NBR:W0123  PROJ TYPE:3
BUDGET: 34W8      RTC:02002  START DATE:10/02/93      PML ESTAB DATE:11/20/92

                        LINE      SOURCE      SHIPPED  DUE-IN
ACTION ITEM RQD FAALC/ ON-HAND FAALC/ FAALC  DATE
IM  NSN/DESCRIPTION  UI  NBR  QTY  DIRECT FAALC  DIRECT  DIRECT  AVAIL
15 6625-01-210-5835-1      22  300   22   22    0    0
   K212 CART              EA              0    0    0
15 6625-01-252-0298-1      18   25    3    0    0    3  R02/05/95
   HP438A WOPT002 MTR     EA              0    0    0
15 6625-01-312-8743-1      43   25   13   13    0    0
   POWER SENSOR 8481D     EA              0    0    0
15 6625-01-312-8810-1     CHG   44   24    0    0    0    0
   PROBE 34301A           EA              0    0    0

                        ** MORE **

1 - ANOTHER PSR DETAIL INQUIRY      2 - VIEW RELATED JOB ORDER INFORMATION
9 - EXIT TO ON-LINE INQUIRY MENU    20 - PRINT HARD COPY REPORT
                        99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __  OPTION 1, PCN: ____

```

**FIGURE 18**  
**PROJECT STATUS REPORT BY WIN**

The **PROJECT STATUS REPORT BY WIM - PMM278**, (Pg. 42) screen will provide the capability to view header and project item information for a specific PCN in WIM sequence. If a valid NSN is entered, only information for that NSN will display.

The PSR will display the total number of line items and grand total of value. The TOTALS will be displayed on PMM278A.

If the user wishes to view the TOTALS screen, they will continue to press **[ENTER]** until the screen displays. All Security Levels can access this screen. Security Levels 1 and 2 can only view their own region.

Options available on this screen - PMM278, (Pg. 42)

**Option <1> - ANOTHER PSR DETAIL SUMMARY** - This option will allow the user to access another PSR without returning to the **INQUIRY MENU**. Enter a valid PCN.

**Option <2> - VIEW RELATED JOB ORDER INFORMATION** - This pop-up window will display a list of all Project Control Numbers (PCN's) associated with a particular JOB ORDER NBR.

**Option <9> - EXIT TO ON-LINE INQUIRY MENU**

**Option <20> - PRINT HARD COPY REPORT**

**Option <99> - EXIT TO PMMS MAIN MENU**

Enter Option <15> on the **ON-LINE INQUIRY REPORT MENU** to access the **MULTIPLE PSR PRINT - PCN - PMM280**, (Pg. 44) screen.

### 3.14 MULTIPLE PSR PRINT - PCN

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM					PMM280
ON-LINE INQUIRY REPORTS						
** MULTIPLE PSR PRINT - PCN **						
<u>PLEASE ENTER PCN'S TO BE PRINTED</u>						
ADBA	ATGF	H5RC	M4AV	NCOX	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
9 - EXIT TO ON-LINE INQUIRY REPORTS			99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO PROCESS, OR ENTER OPTION: ____						

**FIGURE 19**  
**MULTIPLE PSR PRINT - PCN**

The **MULTIPLE PSR PRINT - PCN - PMM280** screen will provide the capability to print multiple PCN's at one time. The user can enter as many as 24 PCN's to print. After entering the data, press **[ENTER]** to print the PSR's. A error message will display on the top of the screen if the user enters an invalid PCN. The user can type over this PCN or blank out the invalid one.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU**, or <99> to **EXIT TO PMMS MAIN MENU**. The next screen **CANCELLED AND COMPLETED PCN RECAP - PMM282**, (Pg. 45) is accessed by entering Option <16> and a REGION (Security Level 3, 4, 5) on the **ON-LINE INQUIRY REPORT MENU**.

## 3.15 CANCELLED AND COMPLETED PCN RECAP

10/31/94			LIS - PROJECT MATERIEL MANAGEMENT SYSTEM			PMM282		
			ON-LINE INQUIRY REPORTS					
			** CANCELLED AND COMPLETED PCN RECAP **					
REGION: 3 - CANCELLED								
		JOB			JOB			
		ORDER			ORDER			
DATE	PCN	NBR	DATE	PCN	NBR			
04/20/94	TEIC	28888	04/30/94	VL43	32899			
05/10/94	R8W9	53011	05/20/94	KEIO	38923			
06/12/94	E3RT	38848	06/20/94	FES0	53011			
06/25/94	RE9R	21290	06/30/94	CECL	22899			
07/02/94	EUKO	48777	07/10/94	E39J	19291			
07/15/94	T898	48122	07/20/94	WDPO	58888			
08/02/94	R8KL	53011	08/12/94	SDIP	21290			
08/20/94	JOKL	19291	08/25/94	MJUY	48877			
09/10/94	KLE2	23891	09/20/94	E9S0	12898			
09/23/94	PWC9	53011	09/25/94	R8LP	12898			
						** MORE **		
9 - EXIT TO ON-LINE INQUIRY REPORTS			20 - PRINT HARD COPY REPORT					
			99 - EXIT TO PMMS MAIN MENU					
PRESS ENTER TO CONTINUE, OR ENTER OPTION: ____								

FIGURE 20

## CANCELLED AND COMPLETED PCN RECAP

The **CANCELLED AND COMPLETED PCN RECAP - PMM282**, will provide a list of cancelled and completed PCN's for a specific region.



If a date was entered on the **ON-LINE INQUIRY MENU**, that would be the starting point and would continue to display PCN's through the current date. If no date was entered, all PCN's completed and cancelled within a 12 month period would display. Cancelled PCN's and dates cancelled will display first, then Completed PCN's and dates completed.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU**, <20> to **PRINT HARD COPY REPORT**, or <99> to **EXIT TO PMMS MAIN MENU**.

Enter Option <4> on the **ON-LINE INQUIRY REPORT MENU** to access the **PROJECT MASTER REPORTS MENU - PMM300**, (Pg. 47) which is the next screen displayed in this guide.

## 4.0 PROJECT MASTER REPORTS MENU

```

10/31/93      LIS - PROJECT MATERIEL MANAGEMENT SYSTEM      PMM300
              ** PROJECT MASTER INQUIRY REPORTS MENU **

 1 - BY REGION/START DATE          7 - BY PROG MGR
 2 - BY REGION/FY                  8 - BY PROG MGR/FY
 3 - BY REGION/LOCATION              9 - BY PROG MGR/LOCATION
 4 - BY REGION/JOB ORD NBR         10 - BY PROG MGR/JOB ORDER NBR
                                     11 - BY PROG MGR/REGION/JOB ORDER NBR
 5 - BY SPEC PROJ CODE             77 - LOGOFF
 6 - BY WIM/REGION                 88 - EXIT TO PMSRS
                                     99 - EXIT TO PMMS MAIN MENU

ENTER OPTION: __ PRINT HARD COPY ONLY: __ OR FAST PATH TO MENU: _____
OPTIONS 1-4, 6,11  REGION: __
      1 (OPT)      START DATES: FROM (MMDDYYYY): _____ TO: _____
      2,8          FY: _____
      3,9 (OPT)    LOCATION FROM: _____
                      TO: _____
      4,10,11(OPT) JOB ORD NBR FROM: _____ JOB ORDER NBR TO: _____
      5            SPEC PROJ CODE _____
      6            WIM: __
      7-11         PROG MGR: __

```

**FIGURE 21**  
**PROJECT MASTER INQUIRY REPORTS MENU**

The **PROJECT MASTER REPORTS MENU - PMM300** provides the user the capability to view Project Master Reports using various search criteria.

Also it provides the capability to print the reports without viewing them. All Security Levels can access this menu. Security Level 1 and 2 users (excluding Regions A & W) will only view their own region. The region will display on this screen.

The following options are available on the **PROJECT MASTER REPORTS MENU - PMM300**, (Pg. 47).

All options display project header information on the search criteria entered in the selected option.

**Option <1> - BY REGION/START DATE** - Security Level 3, 4 & 5 users enter a REGION. START DATE is optional for all users. If a START DATE is not entered, all Project Masters for the selected region will be displayed and printed if selecting print option.

**Option <2> - BY REGION/FY** - Security Level 3, 4 & 5 enter a REGION. All users enter a FY (fiscal year).

**Option <3> - BY REGION/LOCATION** - Security Level 3, 4 & 5 enter a REGION. LOCATION FROM and TO are optional. If the LOCATION is entered, it will be a starting point and/or ending point. If no LOCATION is input, all LOCATIONS for the REGION entered will be displayed.

**Option <4> - BY REGION/JOB ORD NBR** - Security Level 3, 4 & 5 enter a REGION. JOB ORD NBR FROM and TO are optional. If the JOB ORD NBR is entered, it will be a starting point and/or ending point. If no JOB ORD NBR is input, all JOB ORD NBR's for the REGION entered will be displayed.

**Option <5> - BY SPEC PROJ CODE** - All users enter SPEC PROJ CODE.

**Option <6> - BY WIM/REGION** - Security Level 3, 4 & 5 enter a REGION and all users enter a WIM.

**Option <7> - BY PROG MGR** - All users enter a PROG MGR.

**Option <8> - BY PROG MGR/FY** - All users enter PROG MGR & FY.

**Option <9> - BY PROG MGR/LOCATION** - All users enter a PROG MGR. LOCATION FROM and TO are optional. If the LOCATION is entered, it will be a starting point and / or ending point. If no LOCATION is entered, all LOCATIONS for the specific PROG MGR will be displayed. SL 1 and 2 will only view their region.

**Option <10> - BY PROG MGR/JOB ORD NBR** - All users enter a PROG MGR. JOB ORD NBR FROM and TO are optional. If the JOB ORD NBR is entered, it will be a starting point and/or ending point. If no JOB ORD NBR is entered, all JOB ORD NBR'S for the specific PROG MGR will be displayed. SL 1 and 2 will only view their region.

**Option <11> - BY PROG MGR/REGION/JOB ORD NBR** - Security Level 3, 4 & 5 enter PROG MGR and REGION. Security Levels 1 and 2 enter a PROG MGR. JOB ORD NBR FROM and TO are optional. If a JOB ORD NBR is entered, it will be a starting point and / or ending point. If no JOB ORD NBR is entered, all JOB ORD NBR'S for the specific PROG MGR and REGION will be displayed. SL 1 and 2 will only view their region.

**Option <77> - LOGOFF** - Logs the user completely off the system.

**Option <88> - EXIT TO PMSRS** - Exits to the **PROJECT MATERIEL SHIPPING AND RECEIVING SYSTEM**.

**Option <99> - EXIT TO PMMS MAIN MENU**

**PRINT HARD COPY ONLY** - This option will allow the user to print a hard copy without viewing the screen.

**FAST PATH TO MENU** - This option will access another submenu or submenu help screen by entering the screen number.

**EDITS FOR DATA ENTRY FIELDS - SCREEN PMM300**

<u>FIELD NAME</u>	<u>TYPE</u>	<u>EDIT CHECKS</u>
<b>REGION</b>	Required Sec Level 3,4 & 5 Options 1-4,6,11	Must be valid region.
<b>START DATE FROM</b>	Optional	Must be in MMDDYYYY format. Year cannot be greater than 2999.
<b>START DATE TO</b>	Optional	Must be greater than START DATE FROM and MMDDYYYY format. Year cannot be greater than 2999.
<b>FY</b>	Required	Must be 4 digits, i.e. 1995. Cannot be greater than 2999.

<b>LOCATION FROM</b>	Optional	Starting point.
<b>LOCATION TO</b>	Optional	Ending Point
<b>JOB ORDER NBR FROM</b>	Optional	Starting point.
<b>JOB ORDER NBR TO</b>	Optional	Ending Point
<b>SPEC PROJ CODE</b>	Required	Must be non-blank.
<b>WIM</b>	Required	Must be on Program / Item Manager Table.
<b>PROG MGR</b>	Required	Must be on Program/ Item Manager Table.

For Security Level 1 and 2 users enter Option <1> and START DATE (if desired) on the **PROJECT MASTER REPORTS MENU** to access the **PROJECT MASTER REPORT - BY REGION / START DATE**. Security Level 3, 4 & 5 enter REGION. START DATE is optional.

#### 4.1 PROJECT MASTER REPORT BY REGION/START DATE

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM						PMM302
PROJECT MASTER INQUIRY REPORT							
** BY REGION/START DATE **							
START DATE	PCN	JOB NBR	ORD MGR	PROG TYPE	PROJ FY	SSC	LOCATION
03/26/92	EB99	02311	07	3	1992	4-699JBG-4531	BURBANK,CA
04/09/92	QHD1	11874	57	3	1991	4-6991WU-4531	SCT LA S DRSCIP
04/09/92	TN5C	11874	57	3	1991	4-6991WU-4531	SCT ONTARIO DRSCIP
04/09/92	TS5X	11874	57	3	1991	4-6991WU-4531	SCT ORANGE DRSCIP
04/09/92	3TQC	11874	57	3	1991	4-6991WU-4531	SCT LG BCH DRSCIP
04/09/92	6DWY	11874	57	3	1991	4-6991WU-4531	SCT LA N DRSCIP
04/09/92	91UY	11874	57	3	1991	4-6991WU-4531	SCT BURBNK DRSCIP
** MORE **							
9 - EXIT TO PROJECT MASTER REPORTS MENU				20 - PRINT HARD COPY REPORT			
				99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __							

**FIGURE 22**  
**BY REGION / START DATE**

The **PROJECT MASTER REPORT BY REGION/START DATE - PMM302** screen displays a summary of project header information for a specific Region and Start Date.

All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY REGION/FY - PMM304**, (Pg. 54) Option <2> from the **PROJECT MASTER REPORTS MENU**. Security Level 3, 4 & 5 enter REGION and FISCAL YEAR (FY) and Security Level 1 and 2 enter FY to access this screen.



## 4.2 PROJECT MASTER REPORT - BY REGION/FY

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM					PMM304
PROJECT MASTER INQUIRY REPORT						
** BY REGION/FISCAL YEAR **						
FY: 1993						
PCN	JOB ORD	PROG	PROJ	START		
	NBR	NBR	TYPE	DATE	SSC LOCATION	
ASQF	00000	04	3	11/05/92	4-699136-4532 POINT MUGU NAS CA	
ABSB	30122	04	3	11/05/92	4-69X413-4532 ANDERSON AFB GUAM	
AXKM	30122	04	3	11/05/92	4-699253-4532 KAHULUI HI	
A2BD	39001	41	3	12/15/94	4-699J69-4021 REDDING, CA	
A27Q	20551	40	3	02/12/93	4-6994AP-2011 PHOENIX, ATCT	
A4YL	20551	40	3	06/04/93	4-6991B7-2011 MONTGOMERY ATCT ST	
** MORE **						
9 - EXIT TO PROJECT MASTER REPORTS MENU 20 - PRINT HARD COPY REPORT						
99 - EXIT TO PMMS MAIN MENU						
PRESS ENTER TO CONTINUE, OR ENTER OPTION: _						

**FIGURE 22**  
**BY REGION / FISCAL YEAR**

The **PROJECT MASTER REPORT BY REGION/FY - PMM304** screen displays a summary of project header information for a specific Region and Fiscal Year (FY).

All Security Levels can access this screen. Security Level 1 and 2 (excluding A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY REGION/LOCATION**. Option <3> from the **PROJECT MASTER REPORTS MENU**. Security Level 3, 4 & 5 enter REGION. LOCATION FROM and TO are optional for all users.

### 4.3 PROJECT MASTER REPORT - BY REGION/LOCATION

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM					PMM306
PROJECT MASTER INQUIRY REPORT						
** BY REGION/LOCATION **						
	JOB	ORD	PROG	PROJ	START	
LOCATION	PCN	NBR	MGR	TYPE	DATE	SSC
MIAMI, FL	C15Y	37384	07	4	01/03/94	7-694280-4531
MIAMI, FL	DMPT	37384	07	4	10/07/93	7-694280-4021
MIAMI, FL	EU97	37384	07	4	01/03/94	7-694280-4531
MIAMI, FL	EI88	95509	62	1	10/22/92	7-694275-2411
MIAMI, FL	E7UT	95509	62	1	04/29/93	7-694175-2411
MIAMI, FL	HE7Q	02469	62	1	06/09/92	7-694275-2411
** MORE **						
9 - EXIT TO PROJECT MASTER REPORTS MENU			20 - PRINT HARD COPY REPORT			
			99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO CONTINUE, OR ENTER OPTION: ____						

**FIGURE 24**  
**BY REGION / LOCATION**

The **PROJECT MASTER REPORT BY REGION/LOCATION - PMM306** screen displays a summary of project header information for a specific Region and Location. All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY REGION/JOB ORDER NBR - PMM308**, (Pg. 58) Option <3> from the **PROJECT MASTER REPORTS MENU**. Security Level 3, 4 & 5 enter REGION. JOB ORD NBR FROM and TO are optional for all users.

## 4.4 PROJECT MASTER REPORT - BY REGION/JOB ORDER NBR

```

10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM308
                    PROJECT MASTER INQUIRY REPORT
                    ** BY REGION/JOB ORDER NBR **

REGION: 4

JOB ORD          PROG PROJ   START
  NBR    PCN    NBR   TYPE   DATE       FY       SSC           LOCATION
40037   J2TC   01     3   01/01/93   1994   2-698315-7441   FARMINGTON, NM DF
40057   J3FC   01     3   01/01/93   1993   2-698324-7441   ROSWELL, NM DF
40114   DXQE   12     4   12/26/94   1994   2-697MA5-4021   HOUSTON IAH TX
40117   J2YC   01     3   01/01/93   1994   2-6974B2-7441   LUFKIN, TX DF
40147   J3AC   01     3   01/01/93   1994   2-6974B4-7441   MCALLEN, TX FT
40187   J2RC   01     3   01/01/93   1994   2-697433-7441   DALHART, TX FT
                                ** MORE **

9 - EXIT TO PROJECT MASTER REPORTS MENU    20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE, OR ENTER OPTION:  __

```

FIGURE 25

BY REGION / JOB ORDER NBR

The **PROJECT MASTER REPORT BY REGION/JOB ORDER NBR - PMM308** screen display a summary of project header information for a specific Region and Job Order Number. All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY SPECIAL PROJECT CODE**, Option <4> from the **PROJECT MASTER REPORTS MENU**. All users enter a SPEC PROJ CODE to access this screen.

#### 4.5 PROJECT MASTER REPORT - BY SPECIAL PROJECT CODE

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM						PMM310
PROJECT MASTER INQUIRY REPORT							
** BY SPECIAL PROJECT CODE: 3313 **							
PCN	JOB ORD	PROG	PROJ	START			
	NBR	NBR	TYPE	DATE	FY	SSC	LOCATION
ABLA	85683	08	3	04/30/92	1988	C-6954AO-3313	DETROIT MI
ABNA	61833	08	3	09/07/86	1986	C-696337-3313	FLY CLOUD MN
ABPA	61843	08	3	10/27/86	1986	C-695118-3313	GALESBURG IL
ABQA	61843	08	3	10/27/86	1986	C-696608-3313	G FORKS ND
ABTA	61863	08	3	10/27/86	1986	C-695641-3313	JANEVILLE WI
ABUA	61913	08	3	10/27/86	1986	C-695208-3313	JEFSONVILE IN
ABBA	61953	08	3	10/27/86	1986	C-696337-3313	MAPLE LK MN
** MORE **							
9 - EXIT TO PROJECT MASTER REPORTS MENU				20 - PRINT HARD COPY REPORT			
				99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __							

**FIGURE 26**  
**BY SPECIAL PROJECT CODE 3313**

The **PROJECT MASTER REPORT BY SPECIAL PROJECT CODE - PMM310**, (Pg. 59) screen displays a summary of project header information for a specific Special Project Code. All Security Levels can access this screen. Security Level 1 and 2 (excluding A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY WIM/REGION - PMM312**, (Pg. 61) Option <6> from the **PROJECT MASTER REPORTS MENU**. Security Level 3, 4 & 5 enter WIM and REGION and Security Level 1 and 2 enter WIM to access this screen.

## 4.6 PROJECT MASTER REPORT - BY WIM / REGION

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM					PMM312	
PROJECT MASTER INQUIRY REPORT							
** BY WIM/REGION **							
WIM: 25				REGION: 2			
JOB ORD    PROJ    START							
SSC	PCN	NBR	TYPE	DATE	FY	LOCATION	
2-69749S-4021	NHBO	22333	3	11/10/95	1994	AUSTIN,TX	
9 - EXIT TO PROJECT MASTER REPORTS MENU				20 - PRINT HARD COPY REPORT			
				99 - EXIT TO PMMS MAIN MENU			
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __							

**FIGURE 27**  
**BY WIM / REGION**

The **PROJECT MASTER REPORT BY WIM/REGION - PMM312** screen displays a summary of project header information for a specific Washington Item Manager (WIM) and Region. All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**. The next screen displayed is **PROJECT MASTER BY PROGRAM MANAGER - PMM314**, (Pg. 62) Option <7> from the **PROJECT MASTER REPORTS MENU**. All users enter a PROG MGR to access this screen.



## 4.7 PROJECT MASTER REPORT - BY PROGRAM MANAGER

10/31/94		LIS - PROJECT MATERIEL MANAGEMENT SYSTEM				PMM314
PROJECT MASTER INQUIRY REPORT						
** BY PROGRAM MANAGER: 62 **						
PCN	JOB ORD NBR	PROJ TYPE	START DATE	FY	SSC	LOCATION
CQYG	23829	3	04/29/93	1988	3-696223-2411	OLATHE, KS
CSWR	38922	3	06/10/93	1988	A-6973M3-2411	OKLAHOMA CITY, OK
CVPF	38922	3	06/10/93	1988	A-6973AS-2411	OKLAHOMA CITY, OK
C2BR	32333	3	09/22/92	1988	S-6905EM-2411	AUBURN, WA
DAFX	01469	1	10/23/92	1988	2-697454-267B	FORT WORTH, TX
DQU9	01479	1	10/16/92	1992	S-6974G3-2411	HOUSTON, TX
DUK7	96704	1	06/09/92	1992	S-698228-2411	DENVER, CO
** MORE **						
9 - EXIT TO PROJECT MASTER REPORTS MENU				20 - PRINT HARD COPY REPORT		
				99 - EXIT TO PMMS MAIN MENU		
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __						

FIGURE 28

BY PROGRAM MANAGER : 62

The **PROJECT MASTER REPORT BY PROGRAM MANAGER - PMM314** screen displays a summary of project header information for a specific Program Manager.

All Security Levels can access this screen. Security Level 1 and 2 (excluding A & W) will only view their region. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY PROGRAM MANAGER / FISCAL YEAR**, Option <8> from the **PROJECT MASTER REPORTS MENU**. All users enter PROG MGR and FY to access this screen.

#### 4.8 PROJECT MASTER REPORT - BY PROGRAM MANAGER/FISCAL YEAR

```

10/31/94      LIS - PROJECT MATERIEL MANAGEMENT SYSTEM      PMM316
                PROJECT MASTER INQUIRY REPORT
                ** BY PROGRAM MANAGER/FISCAL YEAR **
PROG MGR: 05

  FY      PCN      JOB ORD  PROJ  START      SSC      LOCATION
  1993    BSXF2    18829     3    01/31/96  1-692214-3131  NEWARK, NJ
  1993    CEAM     22583     3    01/01/94  7-694501-3131  CHARLOTTE, NC
  1993    LFHY     34103     3    03/04/94  7-694551-4021  RALEIGH, NC
  1993    WV6K     30793     3    03/04/94  2-6974E7-4021  WACO, TX
  1993    W3FL     32013     3    03/04/94  1-692384-3131  NEWBURGH
  1993    OOBM     34093     3    09/22/93  7-694551-4021  RALEIGH, NC
  1993    4MNG     30223     3    09/22/93  7-694208-3131  FT. MEYERS, FL

                                ** MORE **

  9 - EXIT TO PROJECT MASTER REPORTS MENU  20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION:  __

```

**FIGURE 29**  
**BY PROGRAM MANAGER / FISCAL YEAR**

The **PROJECT MASTER REPORT BY PROGRAM MANAGER / FISCAL YEAR** - screen displays a summary of project header information for a specific Program Manager and Fiscal Year (FY).

All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY PROGRAM MANAGER/LOCATION - PMM318**, (Pg. 65) Option <9> from the **PROJECT MASTER REPORTS MENU**. All users enter PROG MGR. LOCATION FROM and TO are optional.

## 4.9 PROJECT MASTER REPORT - BY PROGRAM MANAGER / LOCATION

```

10/31/94                LIS - PROJECT MATERIEL MANAGEMENT SYSTEM                PMM318
                        PROJECT MASTER INQUIRY REPORT
                        ** BY PROGRAM MANAGER/LOCATION **

PROGRAM MGR: 25

      LOCATION              PCN      JOB ORD PROJ      START      TYPE
                                NBR      TYPE      DATE        FY      WORK      SSC
NEW ORLEANS, LA            9L5S    63134    3      02/15/90  1988    101    2-697217-4611
NEWPORT NEWS              0ANE    62784    3      03/21/90  1986    101    1-693323-4611
NEWPORT NEWS, VA         BC04    14063    4      01/01/94  1994    501    1-692355-4611
NORTH CHARLESTON, S      J6S2    38812    3      08/13/93  1990    501    7-694622-4611
OAK BAY TRACON           A74M    01774    4      12/26/92  1990    501    4-699J86-4611
OAK BAY TRACON-CMC       DA1S    63324    3      12/25/92  1990    501    4-699J86-4611
                                ** MORE **
9 - EXIT TO PROJECT MASTER REPORTS MENU  20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __

```

**FIGURE 30**  
**BY PROGRAM MANAGER / LOCATION**

The **PROJECT MASTER REPORT BY PROGRAM MANAGER / LOCATION - PMM318** screen display a summary of project header information for a specific Program Manager and Location.

All Security Levels can access this screen. Security Level 1 and 2 (excluding A & W) will only view their region. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY PROGRAM MANAGER/JOB ORDER NBR**, Option <10> from the **PROJECT MASTER REPORTS MENU**. All users enter PROG MGR. JOB ORD NBR FROM and TO are optional.

#### 4.10 PROJECT MASTER REPORT - BY PROGRAM MANAGER/JOB ORDER NBR

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM					PMM320
PROJECT MASTER INQUIRY REPORT						
** BY PROGRAM MANAGER/JOB ORDER NBR **						
PROGRAM MANAGER: 25						
JOB ORD	PROJ	START				
NBR	PCN	TYPE	DATE	FY	SSC	LOCATION
62924	Y2Y1	3	04/04/90	1988	2-6974Y5-4611	ADDISON, TX
62934	DSEE	3	03/04/90	1984	2-697435-4611	DALLAS, TX (DAL)
62944	D3DE	3	03/04/90	1984	2-6974U1-4611	DALLAS, TX (RBD)
62944	8G1U	3	10/23/90	1984	4-699J63-4611	CARLSBAD, CA
62954	8J9U	3	10/23/90	1984	4-6991CO-4611	SAN DIEGO, CA-LINDS
62964	QWYY	3	10/23/90	1988	4-6991B7-4611	MONTGOMERY, CA
** MORE **						
9 - EXIT TO PROJECT MASTER REPORTS MENU				20 - PRINT HARD COPY REPORT		
				99 - EXIT TO PMMS MAIN MENU		
PRESS ENTER TO CONTINUE, OR ENTER OPTION: __						

**FIGURE 31**

**BY PROGRAM MANAGER / JOB ORDER NBT**

The **PROJECT MASTER REPORT BY PROGRAM MANAGER/JOB ORDER NBR - PMM320** screen displays a summary of project header information for a specific Program Manager and Job Order Number.

All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region.

Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

The next screen displayed is **PROJECT MASTER BY PROGRAM MANAGER/REGION/JOB ORDER NBR - PMM322**, (Pg. 68) Option <11> from the **PROJECT MASTER REPORTS MENU**. Security Level 3, 4 & 5 enter PROG MGR and REGION to access this screen. Security Level 1 and 2 enter PROG MGR. JOB ORD NBR FROM and TO are optional for all users.

## 4.11 PROJECT MASTER REPORT - BY PROGRAM MANAGER/REGION/JOB ORDER NBR

```

10/31/94          LIS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM322
                    PROJECT MASTER INQUIRY REPORT
                ** BY PROGRAM MANAGER/REGION/JOB ORDER NBR **

PROGRAM MANAGER: 57   REGION: 4

JOB ORD      PROJ  START
NBR      PCN  TYPE  DATE      FY      SSC      LOCATION
11874    KSPL   3    01/02/93  1993    4-6991WU-4531  SCT SAN DIEGO SCIP
11874    LXDR   3    07/18/92  1993    4-6991WU-4021  SCT DEBRITE DSCRDEN
11874    MV96   3    11/26/93  1993    4-6991WU-4021  SCT FDAD
11874    QHD1   3    04/09/92  1991    4-6991WU-4531  SCT LA S DRSCIP
11874    TN5C   3    04/09/92  1991    4-6991WU-4531  SCT ONTARIO DRSCIP
11874    TS5X   3    04/09/92  1991    4-6991WU-4531  SCT ORANGE DRSCIP
                        ** MORE **

9 - EXIT TO PROJECT MASTER REPORTS MENU      20 - PRINT HARD COPY REPORT
                                           99 - EXIT TO PMMS MAIN MENU

PRESS ENTER TO CONTINUE, OR ENTER OPTION: __

```

**FIGURE 32**

**BY PROGRAM MANAGER / REGION / JOB ORDER NBR**

The **PROJECT MASTER REPORT BY PROGRAM MANAGER/JOB ORDER NBR** - **PMM320**, (Pg. 66) screen displays a summary of project header information for a specific Program Manager and Job Order Number. All Security Levels can access this screen. Security Level 1 and 2 (excluding Region A & W) will only view their region. Enter Option <9> to **EXIT TO ON-LINE INQUIRY MENU** or <20> to **PRINT HARD COPY REPORT** or <99> to **EXIT TO PMMS MAIN MENU**.

## APPENDIX A

### 1 - DATA ELEMENT HELP DEFINITION

10/31/94	LIS - PROJECT MATERIEL MANAGEMENT SYSTEM		PMM250
	** ON-LINE INQUIRY REPORT MENU **		
1 - NSN DE		REGION*	
2 - PROG M		PEC PROJ*	
3 - REGION	NSN	SN SEQUENCE*	
4 - PROJEC		IM SEQUENCE*	
5 - DUE-IN	UNIQUE NUMBER ASSIGNED FOR CONTROL PURPOSES TO	CN	
6 - NAME A	IDENTIFY ITEMS. CONSISTS OF THE 4-DIGIT FEDERAL	ED PCN RECAP	
7 - PCN WE	SUPPLY CLASSIFICATION (FSC), 2-DIGIT NATO COUNTRY		
8 - REGION	CODE, AND A 7-DIGIT NONSIGNIFICANT SERIAL NUMBER.		
9 - SUSPEN		U	
10 - PROJEC			
ENTER OP		: _____	
		WIM: ____	
	12	SPEC PROJ CODE: _____	
	16 (OPT)	DATE (MMDDYYYY): _____	

FIGURE 33

#### ON - LINE INQUIRY REPORT MENU

This pop-up window is displayed after entering a question mark (?) in a modifiable field. In this example, a (?) was entered in the NSN field.



## 2 - HELP SCREEN (PROGRAM MANAGER/WIM CODES INQUIRY)

```
10/31/94          LLS - PROJECT MATERIEL MANAGEMENT SYSTEM          PMM254H
                  ** HELP - ON-LINE INQUIRY REPORT **
                  ** PROGRAM MANAGER/WIM CODES INQUIRY **

THIS ON-LINE INQUIRY REPORT SCREEN WILL DISPLAY THE PROGRAM MANAGER CODE,
NAME, TELEPHONE NUMBER, AND FAX NUMBER.  AVAILABLE TO ALL SECURITY LEVELS.

BELOW THE PROGRAM MANAGER INFORMATION, THE WASHINGTON ITEM MANAGER
INFORMATION WILL BE DISPLAYED.  THIS WILL INCLUDE; THE WASHINGTON ITEM
MANAGER NUMBER, NAME, PROGRAM AREA, ROUTING SYMBOL, TELEPHONE NUMBER, AND
FAX NUMBER.

OPTION  9  WILL EXIT YOU TO BACK TO ON-LINE INQUIRY REPORT MENU - PMM250.

OPTION  20  WILL PRINT A HARD COPY REPORT.

OPTION  99  WILL EXIT TO THE PMMS MAIN MENU PMM001.

99 - EXIT TO PMMS MAIN MENU
PRESS ENTER TO CONTINUE ** OR **  ENTER OPTION:___
```

**FIGURE 34**

### **PROGRAM MANAGER / WIM CODES INQUIRY**

This help screen displays when the user enters a question mark (?) on the Option field. It provides help on the functionality of the screen shown.

### 3 - LIST OF FAST PATH MENUS

YOU MAY FAST PATH TO ANY OF THE FOLLOWING MENUS

PMM250 ..... ON-LINE INQUIRY REPORT MENU

PMM300 ..... PROJECT MASTER REPORT MENU

INPUT SCREEN NAME OR PRESS ENTER TO CONTINUE: \_\_\_\_\_

**FIGURE 35**  
**FAST PATH MENUS**

This is the List of Menus that can be accessed by using the FAST PATH option from the Menu and Help screens. The screen number will be entered in the **FAST PATH TO MENU** field to access these menus and Help screens. This list will display when entering a question mark (?) in the **FAST PATH TO MENU** option field. The screen number can be entered on the pop-up window to access any of these menus. If selecting a help screen on the FAST PATH, an "H" is required after the screen number.

The user's security level will determine which of these menus they can access.

## **APPENDIX B**

### **DATA ELEMENT DEFINITIONS**

#### **ACCOUNTABILITY-CD**

1 DIGIT SYSTEM GENERATED CODE DESIGNATING IF THE ITEM MEETS THE FAA LOGISTICS CENTER DEFINITION OF AN ACCOUNTABLE ASSET.

#### **ACIM**

DIGIT NUMERIC CODE DESIGNATING A SPECIFIC AERONAUTICAL CENTER NAS F&E ITEM MANAGER.

#### **ACTION**

3 DIGIT FIELD INDICATING THE ACTION TAKEN ON A PROJECT ITEM,  
I.E. CHG, COM.

#### **ACTION-CD**

1 DIGIT ALPHA CODE DESIGNATING WHAT ACTION CAN BE TAKEN ON A SPECIFIC SUSPENDED TRANSACTION AS FOLLOWS:

Y = APPROVED

N = DISAPPROVED

U = UPDATE

C = CANCEL

**ACTIVITY-INDICATOR**

ASTERISK (\*) ENTERED IN APPROPRIATE COLUMN INDICATING CHANGE MADE ON SPECIFIC PROJECT (I.E. ESTAB, CHANGE, COMMITMENT OF ASSETS)

**ADD-NSN**

UNIQUE NUMBER ASSIGNED FOR CONTROL PURPOSES TO IDENTIFY ITEMS. CONSISTS OF THE 4-DIGIT FEDERAL SUPPLY CLASSIFICATION (FSC), 2 DIGIT NATO COUNTRY CODE, AND A 7-DIGIT NONSIGNIFICANT SERIAL NUMBER SIGNIFYING THE NSN TO BE ADDED.

**ADDRESS-LINE 1**

FIRST LINE OF SUPPLY SUPPORT CODE ADDRESS WHICH USUALLY CONTAINS THE NAME OF THE COMPANY OR ORGANIZATION AND THE ROUTING SYMBOL.

**ADDRESS-LINE 2**

SECOND LINE OF SUPPLY SUPPORT CODE ADDRESS CONSISTING OF 35 ALPHA/NUMERIC CHARACTERS, USUALLY CONTAINS THE NAME OF THE DEPARTMENT, DIVISION, ETC.

**ADDRESS-LINE 3**

THIRD LINE OF SUPPLY SUPPORT CODE ADDRESS USUALLY CONSISTING OF THE POST OFFICE BOX OR STREET ADDRESS. IT IS A 35 ALPHA/NUMERIC FIELD.

**ADDRESS-LINE 4**

FOURTH LINE OF SUPPLY SUPPORT CODE ADDRESS WHICH CONTAINS THE CITY, 2 DIGIT STATE ABBREVIATION, FIVE DIGIT ZIP CODE AND 4 DIGIT ZIP CODE SUFFIX.

**ASGND-DUE-IN-QTY**

NUMBER INDICATING THE UNITS OF AN ITEM DUE-IN TO THE FAALC OR DIRECT SHIP WHICH HAVE BEEN SET ASIDE FOR A SPECIFIC PROJECT.

**BUDGET-LINE-ITEM**

EITHER THE 5 DIGIT ALPHA/NUMERIC BUDGET ITEM NUMBER ASSIGNED BY ABU OR THE REGION TYPE WORK.

**CHANGE-FROM-NSN**

(SEE NSN)

**CHANGE-TO-NSN**

(SEE NSN)

**CHANGE-FROM-PROJECT TYPE**

(SEE PROJECT TYPE)

**CHANGE-TO-PROJECT TYPE**

(SEE PROJECT TYPE)

**CHANGE-TO-SSC**

(SEE SSC)

**COMMITTED-REQUIREMENT**

QUANTITY OF AN ITEM COMMITTED TO A SPECIFIC PROJECT.

**COMTD-QTY (COMMITTED QUANTITY)**

NUMBER INDICATING THE UNITS OF AN ITEM ON HAND OR DUE IN AT THE FAALC, WHICH HAVE SET ASIDE FOR A SPECIFIC PROJECT.

**CONDITION-CODE**

1 DIGIT ALPHA CODE SPECIFYING THE CONDITION OF AN ITEM IN STOCK (S = SERVICEABLE, R = REPAIRABLE).

**CONSIGNEE-CODE**

1 DIGIT NUMERIC CODE DESIGNATING WHERE SHIPMENT IS TO BE DELIVERED, 1 = FAALC, 2 = APPLICABLE REGION.

**CONTRACT-NBR**

10 DIGIT ALPHA/NUMERIC FIELD SHOWING LAST 10 DIGITS OF APPLICABLE PURCHASE REQUEST/CONTRACT/PURCHASE ORDER.

**COST-CODE**

3 DIGIT FIELD, 1ST DIGIT IDENTIFIES THE COST CLASS OF TRANSACTION, 2ND DIGIT IDENTIFIES THE ASSET CLASS OF THE MATERIEL TRANSACTION, AND THE 3RD DIGIT IDENTIFIES THE FUNCTION CODE.

**COST-CENTER**

4 DIGIT CODE DESIGNED TO ACCUMULATE ALL OPERATIONAL COSTS FOR EACH AREA OF RESPONSIBILITY.

**CRTL-DI**

ASTERISK (\*) INDICATING THAT A SPECIFIC DUE-IN IS CRITICAL TO A SPECIFIC PROJECT.

**DATE**

CRITERIA TO BE USED FOR INQUIRY ON CANCELLED AND COMPLETED PSR'S.

**DATE-AVAIL**

NUMERIC CODE DESIGNATING WHEN MATERIEL IS SCHEDULED TO ARRIVE AT A DESTINATION.

**DATE-ENTERED**

SYSTEM-GENERATED DATE WHICH TELLS WHEN SUSPENSE ACTION WAS INITIATED.

**DATE-REQUIRED**

DATE DESIGNATING WHEN AN ITEM IS NEEDED AT THE PROJECT SITE.

**DEL-INDICATOR (DEL)**

1 DIGIT ALPHA CODE DESIGNATING THAT A SPECIFIC LINE ITEM IS TO BE DELETED FROM A PROJECT OR DELETE REGIONAL MANAGER FROM TABLE.

**DELETE-NSN**

(SEE NSN)

**DESCRIPTION**

NOUN, PART NUMBER, EQUIPMENT TYPE, OR OTHER DATA IDENTIFYING THE ITEM (NSN).

**DUE-IN-DIRECT**

NUMBER INDICATING THE QUANTITY OF AN ITEM DUE TO BE DIRECT SHIPPED TO A FACILITY FOR A SPECIFIC PROJECT.

**DUE-IN-FAALC**

NUMBER INDICATING THE QUANTITY OF AN ITEM DUE-IN AT THE FAALC FOR A SPECIFIC PROJECT.

**DUE-IN-QTY**

A NUMBER INDICATING HOW MANY UNITS OF AN ITEM ARE TO BE DELIVERED FOR USE ON A F&E PROJECT.

**DIRECT-QTY**

QTY SHIPPED DIRECT TO A FACILITY FOR A SPECIAL PROJECT.

**DIRECT-TO-REG-QTY**

QTY INDICATING THE NUMBER OF UNITS OF AN ITEM THAT HAVE BEEN RECEIVED AT THE REGION FROM DIRECT SHIP.

**DUE-IN-DATE**

DATE DESIGNATING WHEN MATERIEL IS SCHEDULED TO BE DELIVERED.

**FAALC-ON-HAND**

QUANTITY OF AN ITEM THAT IS IN ON-HAND AT THE FAALC.



**FAALC-SHIP-QTY**

NUMBER OF UNITS OF AN ITEM THAT HAVE BEEN SHIPPED TO THE FAALC.

**FACILITY-TYPE**

4 DIGIT ALPHA/NUMERIC CODE IDENTIFYING THE TYPE OF FACILITY.

**FAST-PATH-TO-MENU**

DATA FIELD USED TO ACCESS ANOTHER SUBMENU OR SUBMENU HELP SCREEN.

**FAX-NBR**

NUMBER FOR SENDING FAX TO WASHINGTON PROGRAM MANAGERS, ITEM MANAGERS AND REGIONAL PMMS MANAGERS.

**FISCAL-YEAR**

4 DIGIT NUMERIC FIELD SHOWING ALL DIGITS OF THE FISCAL YEAR OF THE APPROPRIATION FUNDING THE PROJECTS, I.E. 1995.

**GSA-ADDRESS**

6 DIGIT NUMERIC CODE ASSIGNED BY GSA DESIGNATING A UNIQUE PROJECT SITE.

**INC-DEC-NBR-DAYS**

A NUMERIC FIELD, UP TO 5 DIGITS, USED ON GLOBAL CHANGES TO SPECIFY HOW MANY DAYS SHOULD BE ADDED OR DELETED FROM A PREVIOUSLY ENTERED DUE-IN.

**IN-SHOPS**

QUANTITY DESIGNATING HOW MANY OF AN ITEM ARE LOCATED IN-SHOPS AT THE FAALC.

**ISSUE-QTY**

NUMERIC FIELD INDICATING HOW MANY UNITS OF AN ITEM WILL BE REQUISITIONED.

**ISSUE-REVERSAL**

1 DIGIT ALPHA CODE USED BY THE FAALC F&E ITEM MANAGERS WHEN A REQUISITIONER REQUESTS THEIR REQUISITION BE CANCELLED. IT PUTS THE QUANTITY BACK ONTO THE INVENTORY RECORD.

**ITEM-MANAGER-CODE**

2 DIGIT CODE IDENTIFYING A SPECIFIC WASHINGTON ITEM MANAGER.

**ITEM-MANAGER**

NUMBER USED TO ACCESS A SPECIFIC PCN OR REQUISITION.

**ITEM-MANAGER-NAME**

FIRST AND LAST NAME OF WASHINGTON ITEM MANAGER.

**JOB-ORDER-NBR**

5 DIGIT ALPHA/NUMERIC CODE MADE UP FROM LAST FIVE DIGITS OF AN EIGHT DIGIT JOB ORDER SYSTEM CODE ASSIGNED PRIOR TO START DATE OF THE PROJECT ASSIGNED BY REGIONAL AF DIVISION.

**JOB-ORDER-NBR-FROM**

(SEE JOB ORDER NBR)

**JOB-ORDER-NBR-TO**

(SEE JOB ORDER NBR)

**LINE-ITEM-NBR**

A 3 DIGIT SEQUENCE NUMBER OF ALL ITEMS ON A REQUISITION OR A SYSTEM GENERATED SEQUENCE NUMBER WHEN ESTABLISHING LINE ITEMS IN A PROJECT.

**LINE NBR**

A LINE NUMBER IS USED ON ALL REPORT REQUEST RECAP SCREENS TO IDENTIFY SPECIFIC REPORTS FOR FURTHER ACTION. ALSO USED TO INQUIRE DETAIL RECORDS.

**LOCATION**

28 DIGIT ALPHA/NUMERIC FIELD TO IDENTIFY NAME OF PROJECT LOCATION.

**LOCATION-FROM**

(SEE LOCATION)

**LOCATION-TO**

(SEE LOCATION)

**MARK-FOR**

DESIGNATION ON REQUISITION SCREENS WHICH ALLOWS REQUISITIONER TO ENTER 4 LINES OF CLEAR-TEXT FOR SPECIAL INSTRUCTIONS ON A SHIPMENT.

**MODEL-PCN**

(SEE PCN)

**MODIFIER**

DATA FIELD USED TO IDENTIFY IF THE REQUISITION ITEM IS A CONFIRMING ISSUE (C), WAREHOUSE REFUSAL (W), ISSUE REVERSAL (R), MANAGEMENT CONTROL BYPASS (Y)

**NSN (NATIONAL STOCK NUMBER)**

UNIQUE NUMBER ASSIGNED FOR CONTROL PURPOSES TO IDENTIFY ITEMS. CONSISTS OF THE 4-DIGIT FEDERAL SUPPLY CLASSIFICATION (FSC), 2 DIGIT NATO COUNTRY CODE, AND A 7-DIGIT NONSIGNIFICANT SERIAL NUMBER SIGNIFYING THE NSN TO BE ADDED.

**NEW-CONSIGNEE-CODE**

(SEE CONSIGNEE CODE)

**NEW-CONTRACT-NBR**

(SEE CONTRACT NBR)

**NEW-NSN**

AN NSN THAT IS REPLACING AN OLD NSN IN A SPECIFIC F&E PROJECT.

**OLD-NSN**

PREVIOUSLY ENTERED NSN THAT IS BEING REPLACED WITH A NEW NSN.

**ON-HAND-FAALC**

QTY OF AN ITEM THAT IS ON-HAND AT THE FAALC.

**PCN**

4 DIGIT ALPHA/NUMERIC CODE RANDOMLY ASSIGNED BY THE COMPUTER, USED TO IDENTIFY THE PROJECT.

**PRIORITY-CODE**

1 DIGIT ALPHA CODE DESIGNATING THE PRIORITY OF A REQUISITION.

**PRINT-HARD-COPY-ONLY**

PROVIDES THE CAPABILITY TO PRINT A HARD COPY WITHOUT VIEWING THE SCREEN.

**PROG-MGR (PROG-MGR-CODE)**

2 DIGIT NUMERIC CODE USED TO IDENTIFY THE ASSIGNED PROGRAM MANAGER FOR THE PROJECT.

**PROG-MGR-NAME**

FIRST AND LAST NAME OF THE WASHINGTON PROGRAM MANAGER

**PROGRAM-AREA**

PROGRAM AREA OF RESPONSIBILITY FOR THE WASHINGTON ITEM MANAGERS.

**PROJ-TYPE (PROJECT TYPE CODE)**

1 DIGIT NUMERIC CODE IDENTIFYING THE TYPE OF PROJECT:

1) APPROVED/PRIORITY, 2) TENTATIVE/PRIORITY, 3) APPROVED/ROUTINE, 4) TENTATIVE/BUDGET YEAR AND 5) TENTATIVE/FIVE-YEAR.

**REGION-CODE**

1 DIGIT ALPHA/NUMERIC CODE DESIGNATING A SPECIFIC FAA REGION/CENTER OR HEADQUARTERS.

**REIMB-CD**

1 DIGIT CODE INDICATING IF PROPERTY IS REIMBURSABLE OR NON-REIMBURSABLE. CODE MUST BE 1-8.

**REPAIR-DATE**

NUMERIC CODE DESIGNATING WHEN AN ITEM IS SCHEDULED TO BE REPAIRED BY THE FAALC. FORMAT IS MMDDYYYY.

**REQ-DATE (REQUIRED DATE)**

8 DIGIT NUMERIC CODE DESIGNATING WHEN AN ITEM REQUISITIONED FROM THE FAALC IS NEEDED AT THE PROJECT SITE. FORMAT IS MMDDYYYY.

**REQUESTOR-NAME**

NAME OF INDIVIDUAL REQUESTING SPECIAL PSR TRANSMIT REPORTS.

**REQUISITION-NBR (REQN NBR)**

NUMBER ASSIGNED TO A PROJECT MATERIEL REQUISITION CONSISTING OF 4 CHARACTER PROJECT CONTROL NUMBER AND 2-CHARACTER SEQUENTIAL NUMBER.

**REQUISITION-TOTAL-QTY**

TOTAL NUMBER OF NSN QUANTITY THAT HAVE BEEN REQUISITIONED FOR A PROJECT.

**ROUTING-SYMBOL**

ORGANIZATIONAL IDENTITY OF WASHINGTON PROGRAM MANAGER, ITEM

MANAGER OR REGIONAL PMMS MANAGER AND OF REQUESTOR FOR SPECIAL PSR TRANSMITS.

**RQD-DATE (REQUIRED DATE)**

8 DIGIT NUMERIC CODE DESIGNATING WHEN AN ITEM REQUISITIONED FROM THE FAALC IS NEEDED AT THE PROJECT SITE.

**RQD-QTY (REQUIRED QTY)**

NUMBER INDICATING HOW MANY UNITS OF AN ITEM ARE REQUIRED FOR A F&E PROJECT.

**RQMT-SHORTAGE**

NUMBER INDICATING THAT PORTION OF RQMTS DISTRIBUTION RQD, WHICH ARE IN A FIVE-YEAR PLAN, BUT HAVE NOT BEEN APPROVED.

**RQMTS-DISTRIBUTION - APPRVD**

NUMBER INDICATING THAT PORTION OF RQMTS DISTRIBUTION RQD WHICH ARE IN THE CURRENT BUDGET, AND HAVE BEEN APPROVED.

**RQMTS-DISTRIBUTION - FIVE YR**

NUMBER INDICATING THAT PORTION OF RQMTS DISTRIBUTION RQD WHICH ARE IN THE FIVE-YEAR PLAN, BUT WHICH HAVE NOT BEEN APPROVED.

**SEL**

ONE DIGIT ALPHA CODE DESIGNATING WHICH LINE ITEMS WILL BE REQUISITIONED FROM THE FAALC.

**SHIP-TO**

SSC - GSA ADDRESS OF FACILITY WHERE MATERIEL IS TO BE SHIPPED.

**SHIPD-QTY**

NUMBER OF UNITS OF AN ITEM THAT HAVE BEEN SHIPPED TO A SPECIFIC AREA.

**SOURCE-DIRECT**

NUMBER INDICATING QUANTITY OF ITEMS BEING DIRECT SHIPPED TO A FACILITY.

**SOURCE-FAALC**

NUMBER INDICATING HOW MANY UNITS OF AN ITEM OF STOCK ARE TO BE FURNISHED FROM THE FAALC.

**SPEC-PROJ-CD**

FOUR DIGIT ALPHA/NUMERIC CODE, 1 DIGIT CODE IDENTIFYING THE TYPE OF SPECIAL PROJECT FOLLOWED BY A 3 DIGIT CODE IDENTIFYING NUMBER AS FOLLOWS: A-AGENCY FOR INTER DEV, N-NAT AGREE, S-SPEC MAINT PROJ, P-PREF TEST EQUIP, E-EMER READ, W-WASHINGTON OFFICE.

**SSC-GSA-ADDRESS**

(SEE GSA ADDRESS)

**SSC-OVERRIDE**

SSC USED WHEN ORIGINAL SSC DOES NOT DESIGNATE THE PROPER SHIPPING ADDRESS.

**SSC-REGION**

ONE DIGIT ALPHA/NUMERIC CODE DESIGNATING A SPECIFIC FAA REGION/CENTER OR HEADQUARTERS FOR THE SPECIFIC SSC.



**SSC-TYPE-FACILITY**

FOUR DIGIT ALPHA/NUMERIC CODE. IDENTIFYING THE TYPE OF FACILITY FOR THE SPECIFIC SSC.

**START-DATE**

NUMERIC CODE SIGNIFYING THE START DATE OF A PROJECT.

**START-DATE-FM**

BEGINNING POINT FOR INQUIRY OF F&E PROJECT START DATE CRITERIA.

**START-DATE-TO**

ENDING POINT FOR INQUIRY FOR F&E PROJECT START DATE CRITERIA.

**SUPPLY-SUPPORT-CODE**

INDICATES THE ADDRESS OF AN AUTHORIZED ORDERING OFFICE WHICH INCLUDES - POSITION 1 = REGION, POSITIONS 2-7 = GSA ADDRESS (POSITIONS 2-3 = AGENCY CODE)

**TELEPHONE-NBR**

TELEPHONE NUMBER OF WASHINGTON PROGRAM MANAGER, ITEM MANAGER, REGIONAL PMMS MANAGER, OR PERSON REQUESTING A PSR TRANSMIT.

**TOTAL-FAALC-ON-HAND - SERV - COMTD**

NUMBER INDICATING THE TOTAL UNITS OF AN ITEM WHICH ARE IN SERVICEABLE CONDITION AND HAVE BEEN SET ASIDE TO REQUISITION FOR A SPECIAL PROJECT.

**TOTAL-FAALC-ON-HAND - SERV - UNCOMM**

NUMBER INDICATING THE TOTAL UNITS OF AN ITEM WHICH ARE IN SERVICEABLE CONDITION BUT NOT COMMITTED TO BE REQUISITIONED FOR A SPECIFIC PROJECT.

**TOTAL-FAALC-ON-HAND - UNSERV**

NUMBER INDICATING THE TOTAL UNITS OF AN ITEM WHICH ARE NOT IN SERVICEABLE CONDITION AND ARE NOT AVAILABLE FOR REQUISITIONING.

**TOTAL-SHORTAGE - APPRVD**

NUMBER INDICATING HOW MANY UNITS OF AN ITEM HAVE AN APPROVED REQUIREMENT SHORTAGE OF ASSETS.

**TOTAL-SHORTAGE - BUDG**

NUMBER INDICATING HOW MANY UNITS OF AN ITEM HAVE A BUDGET REQUIREMENT SHORTAGE OF ASSETS.

**TYPE-FACILITY**

FOUR DIGIT ALPHA/NUMERIC CODE IDENTIFYING THE TYPE OF FACILITY.

**TYPE-WORK-CD**

THREE DIGIT ALPHA/NUMERIC CODE INDICATING THE TYPE OF WORK BEING PERFORMED ON A PROJECT.

**UI (UNIT OF ISSUE)**

DENOTES THE MINIMUM ALLOWABLE ISSUE UNIT OF MEASURE.

**UNASIGND-DI-QTY**

NUMBER INDICATING HOW MANY UNITS OF AN ITEM ARE DUE IN TO THE FAALC WHICH ARE NOT ASSIGNED TO A SPECIFIC PROJECT.

**USER-ID**

SEVEN POSITION CODE, I.E. LGWADS5. LG = LOGISTICS, WA = REGION OR

CENTER, LAST THREE POSITIONS = RANDOMLY SELECTED BY THE DATA SERVICES DIVISION. USED FOR ENTRY TO THE LIS SYSTEM.

**VOUCHER-NBR**

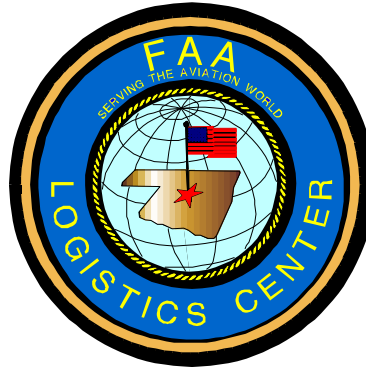
NUMBER AUTOMATICALLY ASSIGNED WHEN A REQUISITION IS PROCESSED.

**ZIP-CODE**

5 DIGIT NUMERIC POSTAL CODE IDENTIFYING DIFFERENT AREAS OF THE COUNTRY.

**ZIP-CODE-SUFFIX**

4 DIGIT CODE IDENTIFYING CITY BLOCKS, RURAL ROUTES, P.O. BOXES INDIVIDUAL BUILDINGS, FIRMS AND FLOORS WITHIN A BUILDING.



This User Guide has been prepared by the

**Federal Aviation Administration**

**Logistics Center Automation Division, AML-100**

**Mike Monroney Aeronautical Center**

**6500 S. MacArthur Boulevard**

**Oklahoma City, OK 73169**

**(405) 954-3447**